

**MINUTES OF A REGULAR MEETING  
of the  
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at  
3301 Laurel Canyon Road, Santa Barbara, CA  
Monday, March 23, 2015**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:02 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

**Directors present:**

Lauren Hanson	Goleta Water District
Doug Morgan	Montecito Water District
Kevin Walsh	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara
Polly Holcombe	Carpinteria Valley Water District

**Others present:**

Randall Ward	Joshua Haggmark
Janet Gingras	Lindsay Griffin
Dave Stewart	Mitchell White
Tim Robinson	Ruth Snodgrass
Adelle Capponi	Megan Emami
Jane Usher	Phil Walker

At the February Regular Board meeting, Director Morgan requested the opportunity to meet COMB's two new Operations Division employees. Randall Ward introduced Water Service Worker I Thomas Cortez and Daniel Silva. The Board welcomed them to COMB.

**2. Public Comment**

Phil Walker commented on previous years when Lake Cachuma filled and spilled; the drought; pumping; bathymetric survey; and, a recent article that appeared in the LA Times regarding Los Angeles Mayor Eric Garcetti's earthquake plan.

**3. Consent Agenda**

- a. Minutes**  
February 23, 2015 Regular Board Meeting
- b. Investment Funds**  
Financial Reports  
Investment Reports
- c. Payment of Claims**
- d. Progress Report on Lake Cachuma Oak Tree Program**

- e. **Fisheries Division Report**
- f. **Operations Division Report**
- g. **Monthly Cachuma Project Reports**
- h. **Resolution No. 593 Acceptance of California Department of Fish and Wildlife Grant for Fish Passage Improvement Project Quiota Creek Crossing 3**
- i. **Resolution No. 594 Acceptance of California Department of Fish and Wildlife Grant for Fish Passage Improvement Project Quiota Creek Crossing 0a and 0b**
- j. **Approval to Apply for Grant Funding with Department of Fish and Wildlife for Fish Improvement Passage Project Quiota Creek Crossing 4; and, Approve Obligation for a COMB \$50,000 Construction Match**
- k. **Resolution No. 595 Expressing Appreciation and Gratitude to Ruth E. Snodgrass Upon Her Retirement**

President Hanson removed Item k for separate consideration. Items h, i and j were removed for clarification. Director Walsh stated that he would be voting 'NO' for Items c, h, i and j; and explained the reason for his vote (h, i & j) noting that the information specific to these items, while he agrees with the projects, had not been presented to ID#1 for review as required by the Fish Memorandum of Understanding (MOU). Director Morgan noted that Items h and i are merely accepting the grants that have been issued. President Hanson stated that these items went before the Fisheries Committee for full review prior to presentation and recommendation to the Board at this meeting; Item j in particular follows a long established process successfully employed by COMB on previous grant submittals. Mr. Ward echoed that Item j only authorizes staff to apply for the grant; any funds associated with the project would be presented to the Administrative Committee for review and ultimate approval by the Board. Director Walsh reiterated that while he agrees with the projects, because the process according to the MOU was not followed, ID#1 may feel no obligation to participate.

Following a lengthy discussion, President Hanson confirmed Director Francisco's motion to approve Items a through j of the Consent Agenda, seconded by Director Morgan, and passed by roll call vote as follows:

**Items 3a, b, c, d, e, f, g, h, and i: 6/1/0**

**Ayes:** Morgan, Holcombe, Francisco, Hanson

**Nayes:** Walsh

**Abstain/Absent:** None

Item 3k was introduced by President Hanson who expressed appreciation to Ruth Snodgrass for her years of service and being a part of this agency. Mr. Ward read the Resolution and presented it to Ms. Snodgrass.

Director Morgan moved approval of Item 3k, seconded by Director Francisco, and passed by roll call vote as follows:

**Item 3k: 7/0/0**

**Ayes:** Morgan, Walsh, Holcombe, Francisco, Hanson

**Nayes:** None

**Abstain/Absent:** None

#### **4. Appointment of Representative to Cachuma Project Trust Fund and Renewal Fund Committee and Betterment Fund Use of Funds Discussion**

Randy Ward, General Manager highlighted information in the memo as included in the board packet.

Following consideration on the history, dynamics and functions of the respective funds, Director Francisco moved to approve the appointment of the Administrative Manager to serve as the Representative to the Committee as recommended, seconded by Director Morgan. President Hanson put the vote all in favor: Aye; all Opposed; motion carried 5/1/1 as follows:

**Ayes:** Holcombe, Francisco, Hanson

**Nays:** Walsh

**Abstain/Absent:** Morgan

#### **5. Verbal Reports From Board Committees**

- *Fisheries Committee Meeting, March 5, 2015:* President Hanson noted that the Committee met with Tim Robinson, Fisheries Division Manager. Information was reviewed on the annual monitoring reports; data sharing; the nexus between the USBR and tributary restoration projects; a status report on pending projects on Quiota Creek; trapping efforts; weather effects on seasonal monitoring; and, the Hilton Creek Watering System. Lastly, Mr. Robinson offered to take the Board, Manager's or their staff on a tour of the projects that have been completed to-date.
- *Operations Committee Meeting, March 6, 2015:* Director Francisco stated the Committee reviewed the Capital Improvement Plan (CIP); stating it was a very straight forward, very well thought-out plan and incorporated the suggestions that he and Director Morgan had made. Additionally, Director Morgan noted that due to the drought, projects necessitating SCC shut down, be separated out from other projects that don't require shut down and undertake those at optimal periods. Randall Ward responded that project substitution, other than those of an emergency nature, would be addressed and prioritized. The CIP has been distributed to the General Manager's for review and comment. Following manager review, the CIP will go before the Administrative Committee for the financial component review and approval. Lastly, President Hanson reminded everyone that going forward, all Committee Meeting Agenda's will be forwarded to the Directors for their information. This stems from a request by Director Holcombe and Director Walsh.

#### **6. General Manager's Report**

Randall Ward, General Manager, highlighted his report as included in the board packet.

- *USBR Site Inspection:* The remaining Member Unit survey and report was completed and has been forwarded to the USBR. No remediation was found necessary according the Certified Cross Connection Inspector.
- *NP Elevator:* Shortly after inspection and permitting was received, it was discovered that a board within the control panel was faulty. Due to the age of the panel, it was not included in the rehabilitation efforts, but deemed safely operable by COMB's engineering consultant. Replacement options are currently under review. A

proposal to replace the faulty panel will be brought before the Administrative Committee, and then presented to the Board for consideration and approval at the April regular board meeting.

- *Santa Barbara County Drought Task Force (DTF)*: Project updates continue.
- *Encroachment*: COMB and County staff continue to work in concert to research and collect property owner information, some of which is rather old in nature and not located on modern resources, such as computerized records.
- *Drought Contingency Pumping Facility Project*
  - 1) *Construction Status*: Pumps are tested and exercised monthly; the system remains in stand-by mode until operations become necessary; pipe retention options continue to be reviewed and a report outlining those options and resulting costs will go before the Board when fully obtained.
  - 2) *Grant Funding*: The County of Santa Barbara is in the process of formally accepting the Proposition 84 Grant. Invoice development for the Department of Water Resources (DWR) continues.
- *Infrastructure Improvement Plan (IIP)*: This was distributed to Member Unit General Manager's for review and comment. These will be incorporated into the document, presented to the Administrative Committee, then the full Board for review.
- *COMB Office Buildings*: Modular office replacement options and analysis efforts continue. Once finalized, the Administrative Committee will review the findings and present recommendations to the Board for consideration and approval.
- *Division Manager Comments*: Tim Robinson, Fisheries Division Manager, highlighted information from his report as included in the board packet.

## **7. Directors' Requests for Agenda Items for Next Meeting**

Director Morgan requested the Administrative Committee include a discussion on benefits.

## **8. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation**

- a. [Government Code Section 54956.9(d)(4)]  
Name of case: California Trout, Inc. v. United States Bureau of Reclamation et al., United States District Court, CDCA, Case No. 2:14-CV-7744

The Board went into closed session at 3:55 p.m.

## **9. Reconvene Into Open Session**

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable

[Government Code Section 54957.1]

The Board came out of closed session at 4:15 p.m.

There was no report out of closed session.

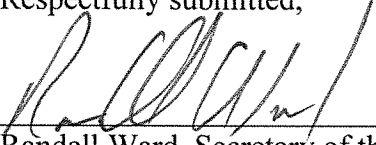
**10. Meeting Schedule**

- The next regular Board meeting will be held April 27, 2015 at 2:00 p.m.
- The Agendas and Board Packets are available on the COMB website at [www.cachuma-board.org](http://www.cachuma-board.org)

**11. COMB Adjournment**

There being no further business, the meeting was adjourned at 4:15 p.m.

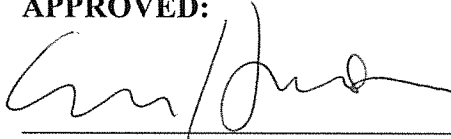
Respectfully submitted,



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Randall Ward, Secretary of the Board

**APPROVED:**



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Lauren Hanson, President of the Board