

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

by Teleconference Call ONLY

**Monday, May 18, 2020
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:00 PM.

All attendees participated telephonically pursuant to California Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Timothy Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Joel Degner, Water Resources Engineer	

Others Present:

Fray Crease, Santa Barbara County Water Agency	Cathy Taylor, City of Santa Barbara
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2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of April 27, 2020 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda items for review and approval, highlighting revenues received and various expenditures of note. The motion to approve the Consent Agenda items was put

forward by Director Sneddon and seconded by Director Hayman. The motion carried unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- Operations Committee Meeting – May 13, 2020

Director Sneddon briefly recapped the agenda items from the committee meeting, noting that the members had forwarded them for discussion and possible approval at this meeting.

5. FISCAL YEAR 2019-20 OPERATIONS DIVISION PROPOSED BUDGET TRANSFER FOR SOUTH COAST CONDUIT PROJECT EXPENDITURES

Mr. Degner provided explanation for the proposed budget transfers for upcoming South Coast Conduit expenditures, noting four projects to be impacted. He fielded questions from the Board. Director Hanson brought a motion to approve the budget transfers. Seconded by Director Sneddon, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

6. RESOLUTION NO. 707 – COMB FISCAL YEAR 2020-21 ANNUAL OPERATING BUDGET

Mr. Lyons presented the Fiscal Year (FY) 2020-21 Annual Operating Budget for approval and adoption. He summarized the net changes between the FY 2020-21 and 2019-20 budgets and provided the Board with two options for the billing and collection of quarterly assessments. Director Hanson made a motion to adopt the FY 2020-21 Budget through resolution and to direct COMB to assess member agencies by applying the second option, based upon projected cash outflows and project implementation. Director Sneddon seconded the motion which carried unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

7. GENERAL MANAGER REPORT

- Administration
- Virtual Meetings
- Personnel
- Engineering/Operations Division

Ms. Gingras presented the General Manager report, highlighting the upcoming CAFR and single audits to be performed by Bartlett, Pringle & Wolf, LLP and the recent virtual tabletop exercise hosted by the City of Santa Barbara, simulating a seismic event and its potential effects on Gibraltar Dam.

Additionally, she reported that staff is preparing a presentation for the upcoming ESRI conference to be held virtually and noted the list of work under way in Engineering and Operations.

8. ENGINEER / OPERATIONS DIVISION REPORT

- Climate Conditions
- Water Quality and Sediment Management Study
- Infrastructure Improvement Projects / Work Plan
- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the Engineering report, highlighting climate conditions and supplemental sampling of tributary water, noting data derived therefrom will be provided to member agency technical staff via a web portal. A technical staff meeting is planned for June 2020 to review Woodard & Curran's evaluation of potential solutions to water quality issues identified in the earlier study. Mr. Degner reported that member agency technical staff had been asked to review and comment on a draft description and design from Makai Ocean Engineering for the secured pipeline project. Finally, Mr. Degner reported that the Operations Division is finalizing the FY 2020-21 work plan.

Mr. Degner provided the Board with an update on Operations Division regular activities being accomplished with observance of social distancing. In addition, he reported that staff had accomplished various structure maintenance tasks, weed abatement both for Operations and Fisheries and the completion of the PLC 7 upgrade. Finally, Mr. Degner advised that staff had arranged for necessary vehicle maintenance, including an overhaul of the ASV Pozi-track tractor.

9. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the division report, noting sustained flows to Hilton Creek and monitoring status of migrating fish, as per the 2000 Biological Opinion. He highlighted the pulse supplemental water release by Reclamation. Mr. Robinson advised that Quiota Creek Crossing 8 has been accepted by the County and can be added to the existing MOU, representing the final step in placing the bridge under County jurisdiction. Finally, Mr. Robinson summarized various Fisheries Division outreach activities.

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson provided a status report on the Oak Tree program, noting that trees are flourishing due to rainfall. Further he reported that staff had attended a tree care workshop delivered by the consulting arborist.

11. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports – (Will be presented in June)
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the reports as contained in the Board Packet, advising that the April water reports were unavailable but will be presented in the June meeting.

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no agenda item requests from Directors.

13. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 2:15 PM.

14. RECONVENE INTO OPEN SESSION

- [Government Code Section 54957.7]
- Disclosure of actions taken in closed session, as applicable
- [Government Code Section 54957.1]

- 13a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board reconvened into open session at 3:14 PM. There was no reportable action.

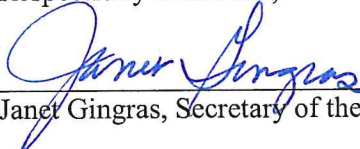
15. MEETING SCHEDULE

- **June 22, 2020 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

16. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 3:15 PM.


Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board