

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, May 22, 2017**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Harwood 'Bendy' White, City of Santa Barbara (Delayed arrival @ 3:30pm)
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	William Carter, General Counsel
Edward Lyons, Administrative Manager/CFO	Adriane Passani, Admin Asst III/Bookkeeper
Tim Robinson, Fisheries Division Manager	Evangeline Bencheck, Admin Asst II
Dave Stewart, Operations Division Manager	

Others Present:

Philip Walker, Santa Barbara resident	Fray Crease, SB County Water Agency
Bob McDonald, Carpinteria Valley Water District	Kelley Dyer, City of SB Public Works

2. Public Comment

Mr. Walker made comments in regard to Lauro Reservoir and inquired about potential FEMA funding for the rehabilitation of Glen Annie Reservoir.

Mr. McDonald asked the Board to reconsider its policy of excluding General Managers during COMB Board closed session discussions.

3. Consent Agenda

a. Minutes

April 24, 2017 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda items as provided in the Board packet and noted there were no extraordinary expenditures to report. Director Hanson moved to approve the consent agenda with no changes, seconded by Director Holcombe, the motion passed by 4/0/3 vote:

Ayes: Holcombe, Hanson, Morgan

Nays: None

Absent/Abstain: Walsh, White

4. Verbal Reports From Board Committees

- ***Administrative Committee Meeting – May 19, 2017:*** President Morgan reported on items from the Committee agenda, highlighting the proposed Director Compensation, the CalPERS Pension Plan Unfunded Liability and Employer Paid Member Contributions, and the proposed draft COMB Fiscal Year 2017-18 Operating Budget. President Morgan noted the Committee agreed the proposed draft budget was well prepared and it should be forwarded to the Board for review, discussion and possible approval, if warranted.
- ***Fisheries Committee Meeting – May 19, 2017:*** Director Holcombe reported on the items from the Committee agenda, highlighting the Quiota Creek Fish Passage Improvement Project Crossing 5 and 8, the draft 5-Year Habitat Improvement Plan and the Annual Monitoring Reports/Summary Update, to be further discussed in today's agenda.

5. Resolution No. 630 – Director Compensation

Mr. Carter requested this agenda item be postponed pending further review. President Morgan requested that Mr. Carter contact Ms. Gingras to discuss and bring this item back to the Board at a later date.

6. Resolution No. 631 – CalPERS Employers Paid Member Contributions – Classic Employees

Ms. Gingras presented Resolution No. 631 – CalPERS Employer Paid Member Contributions (EPMC) for Classic Employees. Ms. Gingras explained that staff reviewed its current EPMC policy in comparison with other agencies. The proposed Resolution calls for COMB employees hired prior to July 1, 2017 and who are considered “Classic” employees, as defined by CalPERS Miscellaneous Plan, to begin contributing toward their retirement benefit using a five year, phased-in approach starting with the first pay period in fiscal year 2017. For individuals hired after July 1, 2017, and who are considered “Classic” employees as defined by CalPERS Miscellaneous Plan, the policy shall consist of COMB paying 0% of the normal member contribution as EPMC.

Director Hanson suggested that the salary structure be revisited going forward. Ms. Gingras reported that the Administrative Committee recommended staff complete a parity study to further review COMB salaries and benefits.

Director Holcombe moved to pass Resolution No. 631 – CalPERS Employers Paid Member Contributions – Classic Employees, seconded by Director Hanson; the motion carried 4/0/3 as follows:

Ayes: Holcombe, Hanson, Morgan

Nays: None

Absent/Abstain: Walsh, White

7. COMB Proposed Draft Fiscal Year 2017-18 Operating Budget

Ms. Gingras presented the COMB Fiscal Year 2017-18 Proposed Draft Operating Budget to the Board for their review and consideration. Mr. Lyons presented a recap of the COMB Draft Operating Budget which offered a comparison between Fiscal Years 2016-17 and 2017-18.

Mr. Stewart outlined the 5-Year Infrastructure Improvement Plan (IIP) and scoring matrix, and offered to field any questions regarding the anticipated list of projects. Director Hanson inquired if the Member Unit General Managers (MUGM) participated in prioritizing the IIP projects. Ms. Gingras commented that the MUGM's were informed and provided comments in a prior meeting.

Mr. Robinson presented the Habitat Improvement Plan (HIP) and answered questions pertaining to the Fisheries Division proposed budget. Ms. Gingras then highlighted the projected offsetting Trust Fund and grant revenues and fielded questions from the Board.

Following a lengthy discussion, Director Hanson requested that the budget be modified to properly reflect the storage and maintenance of the emergency pumping facility project components and the use of carryover funds towards the costs.

Director Hanson also suggested that the IIP and HIP are both documents that inform the Board in consideration of the budget and should not be considered included as approved in the budget. It was further clarified Board policy requires all projects to be submitted through the Committee process and approved by the Board prior to commencement in accordance with the COMB Procurement Policy. Director Hanson further requested to modify the language in the IIP, (Exh.5, Pg.4, Sec. 1.1) to read as follows, "*Following Committee review, the Infrastructure Improvement Plan will be presented to the Board to inform its consideration of the Annual Operating Budget.*", rather than "for approval". Director Hanson moved to receive and approve the Fiscal Year 2017-18 COMB Draft Operating Budget alone with modification as aforementioned without the accompanying documents. Seconded by Director Holcombe, the motion carried 4/0/3 as follows:

Ayes: Holcombe, Hanson, Morgan

Nays: None

Absent/Abstain: Walsh, White

Director Hanson recommended a second motion to receive and file the Infrastructure Improvement Plan and Habitat Improvement Plan with the language in the IIP to be modified as aforementioned. Seconded by Director Holcombe, the motion carried 4/0/3 as follows:

Ayes: Holcombe, Hanson, Morgan

Nays: None

Absent/Abstain: Walsh, White

8. Resolution No. 632 – Acceptance of Grant Agreement with California Department of Fish and Wildlife for Fish Passage Improvement at Quiota Creek Crossing Number Five

Ms. Gingras stated the Draft Grant Agreement regarding Quiota Creek Crossing Number Five has been received and forwarded to the General Counsel for review. Resolution No. 632 provides for the Acceptance of the Grant Agreement with the condition to provide a \$50,000 match. Director Holcombe commented the topic was discussed and reviewed at the Fisheries Committee Meeting and was pending Mr. Carter's confirmation of the Final Grant Agreement. Director Holcombe moved to approve, seconded by Director Hanson, the motion carried 4/0/3 as follows:

Ayes: Holcombe, Hanson, Morgan

Nays: None

Absent/Abstain: Walsh, White

9. General Manager Report

- Meetings
- Contract Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report and notified the Board that Mr. Stewart is scheduled to meet with FEMA to discuss the Sycamore Canyon Slide Project. Ms. Gingras provided the Board with an update of the Renewal of Transfer of O&M Contract with the Bureau of Reclamation and fielded questions from the Board. Mr. Stewart reported on staff's participation in a Water Outage Table Top Exercise hosted by the Santa Barbara County Office of Emergency Management. Mr. Robinson informed the Board of current Fisheries Division activities, highlighting the Hilton Creek watering system, and fielded questions from the Board.

10. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart, presented topics within his report which was included in the Board packet and fielded questions from the Board Fisheries Division Report.

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson provided highlights from his report as presented in the Board packet and gave details about the condition of Hilton Creek and the status of the fish habitat. Mr. Robinson was pleased to report that signs of reproduction have been seen in El Jaro, Salsipuedes and Hilton Creek. Mr. Robinson fielded questions from the Board in regards to the Tributary Project updates, specifically the status of the Quiota Creek Crossing 8.

11. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson updated the Board on the progress of the Oak Tree Program, noting that approximately 300 trees have been planted by COMB staff this year. Mr. Robinson also reported that they are presently working on the irrigation of trees planted during the last three years. He further added that they have finished the oak tree inventory and will be compiling the annual report for committee review.

12. Monthly Cachuma Project Reports

- Cachuma Water Reports
- Cachuma Reservoir Current Conditions
- Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports, as included in the board packet. She highlighted the 40% allocation approved by the Bureau of Reclamation effective April 1st. Ms. Gingras offered to field questions from the Board.

13. Directors' Requests for Agenda Items for Future Meeting

No requests for additional Agenda Items for June 26th Meeting.

14. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 3:45 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency Regarding Payment of Quarterly Assessments

15. [CLOSED SESSION]: ANNUAL PERFORMANCE REVIEW

- b. [Government Code Section 54957(b)]
Title: General Manager

16. Reconvene into Open Session

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- a. Protest of Member Agency Regarding Payment of Quarterly Assessments
- b. Annual Performance Review

17. The Board came out of closed session at 4:50 p.m.

There was no reportable action.

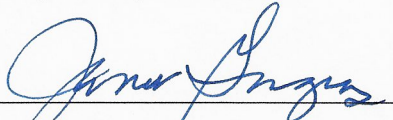
18. Meeting Schedule

- June 26, 2017, 2:00 p.m. at COMB Offices
- Board Packages Available on COMB Website www.cachuma-board.org

19. COMB Adjournment

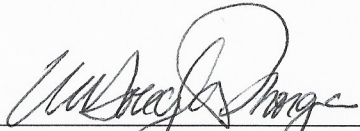
There being no further business, the meeting adjourned at 4:55 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

√	Approved
	Unapproved