

**MINUTES OF REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**

held at

**3301 Laurel Canyon Road
Santa Barbara, CA 93105
Monday, October 23, 2023
1:00 PM**

MINUTES

1. CALL TO ORDER, ROLL CALL

The regular meeting of the Board of Directors was called to order by President Holcombe at 1:03 PM.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District

Kristen Sneddon, City of Santa Barbara

Lauren Hanson, Goleta Water District

Cori Hayman, Montecito Water District*

**Director Hayman joined the meeting at 1:46 PM*

General Counsel Present:

William Carter - Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager

Edward Lyons, Administrative Manager/CFO

Joel Degner, Engineer/Operations Division Manager

Scott Engblom, Fisheries Senior Biologist

Shane King, Ops Supervisor, Chief
Distribution Operator

Elijah Papen, Senior Program Analyst

Dorothy Turner, Administrative Assistant II

Others Present:

Dana Hoffenberg, City of Santa Barbara

Matthew Scrudato, COSB Water Agency

Matt Young, COSB Water Agency

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of September 25, 2023 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda and invited Mr. Lyons to comment on the Financial Statements. Mr. Lyons reviewed revenues received and noted a number of expenditures, including remittances to Barlett, Pringle, Wolf, Otis Elevator Company, Geosyntec, Flowers and Associates and Peter Lapidus Construction. Mr. Lyons fielded questions from the Board.

President Holcombe solicited a motion to approve the Consent Agenda which was provided by Director Hanson and seconded by Director Sneddon. The motion carried with a vote of five in favor and one absent.

Ayes: Sneddon, Hanson, Holcombe
Nays:
Absent: Hayman
Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- Fisheries Committee Meeting – October 17, 2023

Director Hanson reported out from the Fisheries Committee, stating that the committee received a presentation of the Renewal Fund and Warren Act Trust Fund Long Term and Annual Plan which is addressed next on the agenda. As well, the committee received an update on the storm repairs at Quiota Creek Crossings 5 and 9.

5. CACHUMA PROJECT MASTER CONTRACT RENEWAL FUND AND WARREN ACT TRUST FUND – LONG-TERM AND ANNUAL PLAN / SANTA BARBARA COUNTY BETTERMENT FUND

Ms. Gingras introduced Mr. Lyons to present the Renewal Fund and Warren Act Trust Fund Long-Term and Annual Plan report and Betterment Fund. Mr. Lyons summarized the plan and reviewed the calculations and sources of revenue to the funds. He recapped the results of the Funds committee meeting and itemized the expenditures proposed. Finally, Mr. Lyons reported the results of the Betterment Fund meeting. Mr. Lyons received compliments from the Board on his report.

Director Sneddon motioned to receive and file the plan and approve the expenditures outlined in the plan. Director Hanson seconded the motion which carried with a vote of five in favor and one absent.

Ayes: Sneddon, Hanson, Holcombe
Nays:
Absent: Hayman
Abstain:

6. GENERAL MANAGER REPORT

- Administration
- Staff Training

Ms. Gingras presented the General Manager report and reviewed the contracts executed over the past quarter. She invited Mr. Papen to comment on the ACWA JPIA Leadership Training he had just completed. Mr. Papen thanked the Board for the opportunity to participate in the year long program and noted that it had been a great learning experience.

7. ENGINEER'S REPORT

- Climate Conditions
- Lake Elevation Projection
- South Coast Conduit GIS Mapping
- Winter Storm Preparation
- Infrastructure Improvement Projects

Mr. Degner presented current data regarding climate conditions and lake elevation. Models suggest that installation of the pumping barge may not be required for approximately two years. Noting that there has been earth movement on the south coast since the conduit was installed, Mr. Degner reported that staff is utilizing GIS and other software to re-map the conduit's location. The project has so far been

able to prove the conduit's location to within a few centimeters. Finally, he provided updates on FEMA obligated and potential reimbursements and the status of the lateral project. Mr. Degner fielded questions and comments from the Board.

8. OPERATIONS DIVISION REPORT

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. King provided the Board with an update of Operations activities, including fish screen cleaning, the removal of a no longer needed meter at Stow Ranch and the installation of a new subpanel for COMB's electric vehicle charging station. As well, he reported that staff monitored the storm repairs underway at Lauro Reservoir and were performing annual structure maintenance.

9. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Engblom presented the Fisheries Division report. He reviewed the various monitoring and survey activities and also reported that target flows remain above minimums. Mr. Engblom provided an update on the storm repairs at the Quiota Creek crossing and reported that Reclamation is scheduled to replace the second 30" valve in the outlet works at Bradbury Dam. Ms. Gingras advised the Board that staff proposed a potential plan to Reclamation intended to conserve released water while the valve is replaced.

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Engblom reported that the Oak Tree program was in a maintenance phase with ongoing irrigation, mulching and weeding.

11. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports, advising that they represent the final month of the 2022-23 water year. She noted that total project water available will carry over into the new water year and be combined with the new water year allocation.

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no requests from Directors for agenda items.

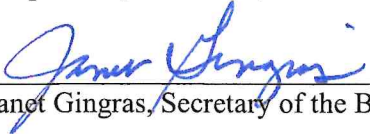
13. MEETING SCHEDULE

- **Regular Board Meeting – November 13, 2023 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

15. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 2:07 PM.

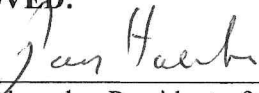
Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board