

**MINUTES OF A REGULAR MEETING**  
**Of the**  
**CACHUMA OPERATION & MAINTENANCE BOARD**  
**Held at the**  
Cachuma Operation & Maintenance Board Office  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, July 25, 2011**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:04 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

**Directors present:**

Lauren Hanson	Goleta Water District
Bob Lieberknecht	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara

**Others present:**

Bruce Mowry	Tony Trembley
Kevin O'Brien	Adelle Capponi
John McInnes	Charles Hamilton
Sonja Fernandez	Eric Tambini
Ruth Snodgrass	Janet Gingras
Tom Mosby	Sam Schaefer
Tim Robinson	Harlan Burchardi
Phil Walker	Kate Rees
Bill Ferguson	

**2. Introduction of General Manager Bruce Mowry**

President Hanson introduced COMB's new General Manager Bruce Mowry.

**3. Public Comment**

Phil Walker commented on the feedback from the earthquake at Christ Church, New Zealand, SCADA in regards to earthquakes, and the sediment in Gibraltar Reservoir.

**4. Consent Agenda**

**a. Minutes:**

June 27, 2011 Regular Board Meeting

Director Morgan referred to the minutes of June 27<sup>th</sup> regarding the minutes for the May 16<sup>th</sup> conference call concerning the Quiota Creek projects. He asked

if they had been completed, Kate Rees, CCRB Manager stated that she had not done the minutes yet but will complete them next week.

Director Francisco requested that the approval of the minutes be a separate action.

Director Hansen moved to approve the minutes as presented, seconded by Director Morgan, passed 5/0/2, Director Francisco abstained.

**b. Investment Funds**  
Investment Report

**c. Payment of Claims**

Director Francisco moved to approve the Investment Funds and the Payment of Claims as presented, seconded by Director Beebe, passed 7/0/0.

**5. Fiscal Year 2011-11 Elections and Appointments of Cachuma Operation & Maintenance Board**

**a. Election of President**

Director Beebe nominated Director Hanson as President of the Board, seconded by Director Lieberknecht, passed 7/0/0.

**b. Election of Vice-President**

Director Francisco nominated Director Lieberknecht as Vice-President of the Board, seconded by Director Hanson, passed 7/0/0.

**c. Appointment of ACWA/JPIA Representative and Alternate**

President Hanson appointed Director Lieberknecht as ACWA/JPIA Representative and General Manager Bruce Mowry as the alternate.

**d. Appointment of General Counsel**

Director Beebe moved to retain Tony Trembley, Musick Peeler & Garrett LLP as General Counsel effective immediately, seconded by Director Francisco, passed 7/0/0.

**e. Appointment of Secretary, Treasurer and Auditor-Controller**

Director Hanson moved to appoint the General Manager as Secretary-Treasurer and the Administrative Manager as Auditor-Controller, seconded by Director Morgan, passed 7/0/0.

**f. Appointment of Assistant Secretary**

The duties of an Assistant Secretary are not well enough defined and the Board would like clarification before making this appointment. Mr. Mowry and Counsel will give further direction to the Board at a future meeting.

**6. Proposed Annual Resolutions**

**a. Resolution No. 530 Adopting an Annual Statement of Investment Policy**

- b. Resolution No. 531 Establishing a Supplemental Account Agreement for Telephone Transfers
- c. Resolution No. 532 Authorizing Signatories for Revolving Fund Account at Santa Barbara Bank and Trust
- d. Resolution No. 533 Authorizing Investment of Monies in the Local Agency Investment Fund
- e. Resolution No. 534 Establishing a Check Signing Policy for General Fund Account for Payment of Claims
- f. Resolution No. 535 Authorizing Signatories for General Fund Account at Santa Barbara Bank & Trust
- g. Resolution No. 536 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 537 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at Santa Barbara Bank and Trust
- i. Resolution No. 538 Establishing Time and Place for Board Meetings

Director Morgan moved to adopt Resolution No. 530 through 538, seconded by Director Lieberknecht, a roll call vote was taken, passed 7/0/0.

#### **7. Notification to Board of Selection of Bartlett Pringle Wolf, LLP to Perform Fiscal Year 2010-2011 Audit**

Mr. Mowry reported that Bartlett Pringle Wolf, LLP had submitted a competitive proposal of \$13,000 for the COMB June 30, 2011 fiscal year audit. For consistency and continuity, staff has engaged Bartlett Pringle Wolf, LLP to serve as the outside auditor for FY ending June 30, 2011. President Hanson stated that next year staff would do an RFP for selecting a firm to perform the audit.

#### **8. Reports From Board Committees**

##### **a. Reorganization Committee**

Director Beebe reported on the June 6<sup>th</sup> meeting. One of the issues the Reorganization Committee is dealing with is the tunnel infiltration and how that relates to the entitlement percentages. Included in the board packet was a Scope of Work from Stetson Engineers Inc. The proposed study would be to determine if the amount of seepage that occurs in the Santa Ynez River drainage portion of the tunnel can be distinguished from that occurring in the South Coast portion of the tunnel. The Member Unit General Managers felt that the historical bases for the current entitlement should be looked at before this study is implemented. The Board's direction was for the Operating Committee to work out this issue during the next two months.

#### **9. Fisheries Division Activities**

##### **a. Fisheries Program Report**

The monthly Fisheries Program Report was included in the board packet. Tim Robinson reported that he had added a new section to the report, Surcharge Water Accounting which will be updated monthly.

##### **b. Quiota Creek Projects Update**

Tim Robinson reported that he had received the final quote for Crossing 0, the 30% project drawings have been sent to the landowners for their review and their support of the project.

For Crossing 1 the County upgraded the requirements creating the need to redesign the project which would increase the cost. Due to the redesign of the project we had to withdraw from the CDFG grant and currently other options are being considered for funding.

Crossing 2 has all permits except the Encroachment Permit from the County which should be ready by mid week. We have received the Notice to Proceed from the grant contractor CDFG, from NMFS and also from the Army Corp of Engineers. The bid packet is ready to go out to bid when the Encroachment Permit has been received. The bottomless arched culvert is time sensitive and needs to be ordered so that it can be delivered in a timely manner.

Crossing 7 – We were not awarded the 2<sup>nd</sup> grant from NOAA Open Rivers Initiative Grant. Other options are being considered for the 2<sup>nd</sup> half of the funding. Crossing 7 will not be constructed this year.

The Board requested that a Special Board meeting be scheduled later in the week to consider approval of the purchase of a bottomless arch culvert for Quiota Creek Crossing 2. The purchase of the culvert is time sensitive and needs to be purchased within the next week. They also requested the grant reimbursement schedule for the culvert.

**c. Report from Bruce Mowry on Quiota Creek Project Designs and Alternate Projects**

Mr. Mowry reported that he had reviewed the project designs for Quiota Creek. Based on the information that was presented to him Mr. Mowry concurs with the decision to use the bottomless arched culvert. He feels this design is the best application for these projects.

**d. Consider Submittal to the County of the Draft MOU Between COMB and the County Transportation Department for Maintenance of Quiota Creek Fish Passage Projects at Crossing 6 on Refugio Road for Review**

Included in the board packet was the draft MOU between COMB and the County. ID #1 submitted a number of concerns with the MOU and Director Beebe recommended that the draft should not be submitted to the County at this time. General Counsel will address the concerns with ID #1 and bring the MOU back to the Board.

**10. Modified SCC Upper Reach Reliability Project**

**a. Status of Member Unit Ratification of the Modified SCC Upper Reach Reliability Project Expenditure**

The City of Santa Barbara and ID #1 have ratified the project, CVWD will consider ratification July 27<sup>th</sup>, MWD August 16<sup>th</sup>, and GWD in the near future.

**b. Update on Preliminary Work for Modified Upper Reach Reliability Project**

Mr. Mowry reported that the conceptual design report had been received and it was made available to the Member Units for comments due Friday July 29<sup>th</sup>.

**11. Operations Division Activities**

**a. Operations Report**

The monthly Operations report was included in the board packet.

**12. Reports From the Manager**

**a. Cachuma Water Reports**

The monthly water reports were included in the board packet.

**b. Cachuma Reservoir Current Conditions**

The daily operations report for Lake Cachuma through July 20, 2011 was included in the board packet.

**c. Report on Meetings with the County of Santa Barbara**

General Manager Bruce Mowry attended a meeting with the County of Santa Barbara staff. Several topics discussed were Quagga mussels and cloud seeding. A meeting was scheduled with Teri Maus-Nisich, Assistant CEO on July 26<sup>th</sup>.

**d. Operating Committee Draft Minutes, June 1, 2011**

The draft minutes were included for information.

**e. Quagga Mussel Reports**

The report from the County Parks Dept. for May was included in the board packet. There were no Quagga mussels found.

**13. Directors' Request for Agenda Items for Next Meeting**

There were no additional requests for agenda items for the next meeting. Director Morgan did request that a Financial Committee meeting be scheduled.

**14. Meeting Schedule**

- The next regular Board meeting will be held August 22, 2011 at 2:00 P.M.
- The Agendas and Board Packets are available on the COMB website, [www.cachuma-board.org](http://www.cachuma-board.org)

**15. [CLOSED SESSION] CONFERENCE WITH LEGAL COUNSEL REGARDING ANTICIPATED LITIGATION, [SIGNIFICANT EXPOSURE TO LITIGATION] PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b) (one case)**


The Board went into closed session at 4:17 p.m. and came out of closed session at 4:45 p.m.

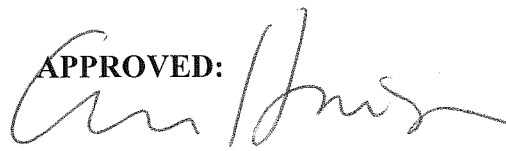
There was no reportable action out of closed session.

**16. COMB Adjournment**

There being no further business, the meeting was adjourned at 4:46 p.m.

Respectfully submitted,

  
Bruce Mowry, Secretary of the Board

**APPROVED:**   
Lauren Hanson, President of the Board