

**REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, May 18, 2015

2:00 P.M.

*****REVISED AGENDA*****

1. **CALL TO ORDER, ROLL CALL**
2. **PUBLIC COMMENT** (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below. Please make your comments from the podium once acknowledged by the President of the Board.)
3. **VERBAL REPORTS FROM BOARD COMMITTEES-CANCELLED**
Receive verbal information regarding the following committee meetings:
 - Administrative Committee Meeting – May 15, 2015
4. **COMB FISCAL YEAR 2015-16 PROPOSED DRAFT OPERATING BUDGET**
(Items for discussion were previously provided in the April 27th Board meeting agenda package available on the COMB website).
Action: Approve the FY 2015-16 Operating Budget by motion and roll call of the Board:
 1. Draft Fiscal Year 2015-16 COMB Operating Budget
 2. Draft Operations Division Infrastructure Improvement Plan (IIP)
 3. Draft Fisheries Division Habitat Improvement Plan (HIP)
5. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION**
 - a. [Government Code Section 54956.9(d)(4)]
Name of case: California Trout, Inc. v. United States Bureau of Reclamation et al., United States District Court, CDCA, Case No., 2:14-CV-7744
6. **RECONVENE INTO OPEN SESSION**
[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

7. **MEETING SCHEDULE**
 - **June 22, 2015 at 2:00 P.M., COMB Office**
 - **Board Packages Available on COMB Website**
www.cachuma-board.org

8. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for as an agenda item before the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: in compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.

CACHUMA OPERATION & MAINTENANCE BOARD

BOARD MEMORANDUM

Date:	May 18, 2015
Submitted by:	Randall Ward

SUBJECT: Discussion of COMB FY 2015-16 Proposed Draft Operating Budget, Infrastructure Improvement Plan, Habitat Improvement Plan

SUMMARY:

Prepared for your review is the COMB Draft FY 2015-16 Budget package. *The discussion and action on this item was rescheduled from the April 27th to the May 18th Board meeting. The materials described in the exhibits were provided with the April 27th agenda package and are available on the COMB website.*

The draft budget contains program expenditure detail for the Operations, Fisheries and Administration Divisions. The budget allocation worksheet included within the budget summary provides fund source information.

This draft budget includes the current employee salary and benefit package as increased by a 1.3 percent COLA per the adopted annual calculation formula. The COLA is determined by averaging the prior thirteen months CPI for all urban consumers and comparing that average to the previous year averaged data. The U.S. City and the Los Angeles-Riverside data is then averaged together to obtain the percentage COLA for the period. COMB staff has reviewed the budget in detail with Member Agency's representatives.

Operations Division

Operations and Maintenance Expenses

The Operations Division labor cost would decrease primarily due to the reduction in employer contribution to CalPERS and health insurance premiums attributable to new hires.

The Vehicles and Equipment section is reduced by approximately twenty six percent under the current year because of the current year vehicle purchase. Contract labor is proposed to increase because of additional cost effective utilization of the California Conservation Corps and engineering services proposed in the implementation of the annual work plan.

The Materials and Supplies section has increased in anticipation of purchasing inventory for field crew projects outlined in the annual work plan. This increase is largely attributable to AVAR and Blow Off valve materials. Other expenses have been reduced from the prior fiscal year.

General and Administrative Expenses

General and Administrative expenses of the Operations Division has decreased approximately five percent primarily attributable to health insurance benefit savings and CalPERS employer contribution savings. Postage, office supplies and office equipment line items have been decreased to reflect actual expenditures. The Membership dues line item displays a slight increase due to the ACWA/JPIA

membership cost increase. The computer consultant line item has been decreased due to the recent change in IT consultants. Under Special G & A expenses, it is anticipated administrative costs for Proposition 84 grants will be the same as the prior fiscal year.

Infrastructure Improvement Projects

The proposed Infrastructure Improvement Program Project section is increased over the previous year because of capital projects scheduled for completion during FY 2015-16.

Special Projects

The Emergency Pumping Facilities Project line item contains the minimum budgeted amount for operational and maintenance expenditures; however this project is subject to change with a possible special assessment depending on decisions regarding the pipeline purchase and affiliated storage costs.

Fisheries Division

Operation and Maintenance Expenses

The Fisheries Division Labor Account has increased compared to the prior year primarily due to salary increases attributable to range steps and the COLA. The Fixed Capital line item has decreased due to the current year purchase of a vehicle. The contract labor section is proposed to increase because of the shared utilization of the California Conservation Corp.

General and Administrative Expenses

Overall, the General and Administrative portion of the Fisheries Division has decreased about 6 percent primarily attributable to health insurance benefit savings and CalPERS employer contribution savings. Postage, office supplies and office equipment line items have been decreased to reflect actual cost. The Membership dues line item displays a slight increase due to the ACWA/JPIA membership cost increases. The computer consultant line item has been decreased because of the recent change in IT consultants.

Program Support Services

The Program Support Services section within the Fisheries Division incorporates all monitoring, mapping and reporting tasks required in the implementation of the Cachuma Project Biological Opinion (BO) and Lower Santa Ynez River (LSYR) Fisheries Management Plan (FMP). All of the line items remain unchanged compared to the current year.

Habitat Improvement Projects

The Tributary Project Improvements line item has increased over the current year attributable to the Salsipuedes Fish Ladder improvement project slated for FY 2015-16 as outlined in the Habitat Improvement Plan (HIP). Quiota Creek Crossing 0 (a&b) and Crossing 3 have been awarded grant funding and will be constructed during FY 2015-16 as set forth in the HIP.

In summary, the COMB proposed FY 2015-16 Draft Budget totals \$9,407,712. Overall, as indicated on page 4 of the budget, COMB will manage over \$11 million in revenues during this fiscal year. These revenues include the Warren Act Trust Fund, the Santa Barbara County \$100,000 annual contribution, \$1,376,840 in grants affiliated with the Fisheries Division Projects, Cachuma Project Water Entitlement, Bradbury and Lauro Dam SOD Act repayments, and the Water Rights fee. With projected offsetting revenues of \$2,066,840, the net FY 2015-16 COMB Draft Budget totals \$7,340,872.

Note: The budget does not contain funding for potential litigation settlement costs.

LEGAL CONCURRENCE:

N/A

COMMITTEE STATUS:

Administrative Committee will meet on Friday, May 15th for discussion of this item.

RECOMMENDATION:

The Board of Directors approve and adopt the COMB FY 2015-16 Draft Operating Budget as discussed.

LIST OF EXHIBITS:

- 1) FY 2015-16 Draft COMB Operating Budget
- 2) FY 2015-16 Draft COMB Allocation Worksheet
- 3) FY 2015-16 Draft COMB Budget Summary
- 4) FY 2016-20 Draft Infrastructure Improvement Plan
- 5) FY 2016-20 Draft Habitat Improvement Plan