

INSTRUCTIONS FOR LAND USE AUTHORIZATION APPLICATION

Cachuma Operation & Maintenance Board

Per California Government Code 4216, anyone planning to excavate in proximity to existing subsurface utilities must notify the Regional Notification Center (Utility Service Alert) prior to excavating. If the new work is to conflict with existing utilities, the exact location of the utilities is to be determined by excavation (pothole) in cooperation with the Cachuma Operation & Maintenance Board (COMB) prior to new construction.

USA South (Santa Barbara County) 811

- 1 A Land Use Authorization Application is required for anyone doing work in or on the U.S. Bureau of Reclamation/ Cachuma Operation & Maintenance Board (USBR/COMB) Right of Way, operated and maintained by COMB.
- 2 COMB has the authority to issue Land Use Authorization Applications through the Transfer O&M Agreement with USBR.
- 3 Fill out the Land Use Authorization Application and provide the attachments listed below if the project is within the Right of Way for the South Coast Conduit (SCC).
<http://www.cachuma-board.org>
- 4 The COMB Land Use Authorization Application package should include the following:
 - COMB Land Use Authorization Application
 - Deposit, per Land Use Permitting Fee and deposit schedule
 - Copy of Assessor's Parcel legal description (Available on Title or through County Recorder's Off.)
 - Name, address and phone number of Parcel Owner
 - Contact for project: Name, address, and phone numbers of Contractors engaged in the project.
 - 3 copies of project drawings (include profile showing clearances between SCC facilities and new work)
 - Evidence of environmental compliance (DFG Negative Declaration or Environmental Mitigation Plan), when applicable
 - Certificate of Insurance: Parcel Owner performing new work - 1 million dollars General Liability coverage
Contractor working in ROW - 1 million Commercial General Liability Insurance
(COMB must be added by endorsement as an additional insured)

When complete, submit the above to the address listed below:

Cachuma Operation & Maintenance Board
Attn: Staff Engineer
3301 Laurel Canyon Road
Santa Barbara, CA 93105

NOTE:

When a "pothole" excavation is necessary, COMB may issue a Temporary Permit strictly for use to determine the precise location of SCC facilities before the Land Use Authorization Application is approved.

- 5 Within 2 weeks of receipt of a Land Use Authorization Application, COMB staff will contact you to let you know the status of the application, and whether any further information is needed.
- 6 All fees are non-refundable. COMB will return any unspent deposit funds upon receipt of a letter noting completion of the project, along with final as built drawings. If no such letter and drawings are submitted within 6 months of COMB activity on the project, then the remainder of the deposit shall be forfeited to COMB.

CACHUMA OPERATION & MAINTENANCE BOARD

Land Use Authorization Application

All application information must be completed. Submit this application, evidence of environmental compliance, (if applicable) and three (3) sets of design drawings showing all construction and installations within the U.S. Bureau of Reclamation (USBR) Right of Way. Application is not complete until all items have been submitted and fees / deposits are paid.

FOR COMB USE
Application No.:
Application Date:
Parcel:
Project ID:
Book/Page #
Fee:
Deposit:

Mail or deliver to: *Cachuma Operation & Maintenance Board*
 Attn: Staff Engineer
 3301 Laurel Canyon Road
 Santa Barbara, CA 93105

CONTACT INFORMATION

Land Use Authorization Applicant:	Assessor's Parcel No:
Firm:	Fee Land Owner:
Street Address:	Street Address:
City: Zip Code:	City: Zip Code:
Telephone:	Telephone:
Fax number/email address:	Fax number/email address

LOCATION OF WORK

Section:	Township:	Range:	Meridian:	City:	County:
Project Street Location(s)					

PROJECT INFORMATION

Description of Proposed Land Use:															
Estimated Start Date: Estimated Completion Date:															
Describe Land Rights for proposed installation within USBR right-of-way:															
Installations covered under this Land Use Authorization Application will include: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Street and Lighting</td> <td><input type="checkbox"/> Drainage Facilities</td> <td><input type="checkbox"/> Agriculture/Agriculture Irrigation</td> </tr> <tr> <td><input type="checkbox"/> Water</td> <td><input type="checkbox"/> Cellular Telephone</td> <td><input type="checkbox"/> Landscaping/Landscape Irrigation</td> </tr> <tr> <td><input type="checkbox"/> Sewer</td> <td></td> <td><input type="checkbox"/> Natural Gas</td> </tr> <tr> <td><input type="checkbox"/> Electrical</td> <td></td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Telephone</td> <td></td> <td></td> </tr> </table>	<input type="checkbox"/> Street and Lighting	<input type="checkbox"/> Drainage Facilities	<input type="checkbox"/> Agriculture/Agriculture Irrigation	<input type="checkbox"/> Water	<input type="checkbox"/> Cellular Telephone	<input type="checkbox"/> Landscaping/Landscape Irrigation	<input type="checkbox"/> Sewer		<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electrical		<input type="checkbox"/> Other	<input type="checkbox"/> Telephone		
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<i>Provide the name, address, contact person and phone number for the owner/operator of all installations checked above, and include detailed plan sheets for each installation. Approval of Land Use Authorization Application cannot be issued until this information has been received.</i>															
Attachments:															
Engineer's Drawing Numbers:															
Other Attachments/Comments:															

*I, the undersigned applicant, understand that by submitting this application, I am responsible for payment of COMB costs for review of plans and for construction inspection of the permitted Land Use, **whether or not** this application is subsequently cancelled and whether or not the proposed Land Use is constructed.*

Property Owner of Authorized Representative	Title	Date
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