

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
3301 Laurel Canyon Road, Santa Barbara, CA 93105

**Monday, May 20, 2019
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by Vice-President Hanson at 1:00 PM.

Directors Present:

Lauren Hanson, Goleta Water District
Kristen Sneddon, City of Santa Barbara
Cori Hayman, Montecito Water District
Case Van Wingerden, Carpinteria Valley Water District

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager	David Flora, Water Service Worker III
Edward Lyons, Administrative Manager/CFO	Tim Robinson, Fisheries Division Manager
Joel Degner, Water Resources Engineer	Dorothy Turner, Administrative Assistant II

Others Present:

Farfalla Borah, Goleta Water District	Fray Crease, SB Water Agency
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2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of April 22, 2019 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

The Consent Agenda was divided into two motions. Vice-President Hanson presented items 3b. and 3c. of the Consent Agenda for a motion. Director Sneddon moved to approve items 3b. and 3c. of the Consent Agenda. Seconded by Director Hayman, the motion carried unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson
Nays:
Absent:
Abstain:

Vice-President Hanson called for a motion to approve item 3a. of the Consent Agenda. So moved by Director Sneddon and seconded by Director Hayman, the motion carried with a vote of five in favor and one abstention.

Ayes: Sneddon, Hayman, Hanson
Nays:
Absent:
Abstain: Van Wingerden

4. **VERBAL REPORTS FROM BOARD COMMITTEES**

- ***Fisheries Committee Meeting – May 10, 2019*** – Vice-President Hanson presented the Fisheries Committee items as provided in the agenda, adding that the Quiota Creek Crossing 8 matter is presented later for Board approval.
- ***Operations Committee Meeting – May 13, 2019*** – Director Sneddon presented the Operations Committee items as provided in the agenda, noting that most will be discussed separately within staff reports.

5. **FINANCIAL REVIEW - 3rd QUARTER FISCAL YEAR 2018-19**

Mr. Lyons presented the financial review of the third quarter of Fiscal Year 2018-19 to the Board for receipt and filing. He highlighted total revenues and their sources as well as expenditures accounted for by division. Mr. Lyons also reviewed variances from budget, generated by timing differences or unusual expenditures.

6. **RESOLUTION NO. 685 – COMB FISCAL YEAR 2019-20 OPERATING BUDGET**

Ms. Gingras presented the final Operating Budget for Fiscal Year 2019-20 for Board approval and adoption. She noted revisions to the final budget resulting from the Board's Budget Workshop. Ms. Gingras fielded questions from the Board. After discussion, Vice-President Hanson called for a motion to approve and adopt the COMB Fiscal Year 2019-20 Operating Budget. Director Hayman so moved. Seconded by Director Sneddon, the motion carried unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson
Nays:
Absent:
Abstain:

7. **RESOLUTION NO. 686 - SYCAMORE CANYON SLOPE STABILIZATION PROJECT – CONSTRUCTION BID AWARD AND ENGINEERING SERVICES DURING CONSTRUCTION**

Ms. Gingras presented the staff memo and recommendation that the Board approve Resolution No. 686. Mr. Degner provided background on the project and fielded questions from the Board. Mr. Degner advised that additional funding from FEMA will be explored since the bid came in higher

than originally anticipated. Vice-President Hanson called for a motion. Accordingly, Director Sneddon motioned that the Board approve the bid from Hanly General Engineering Corp and authorize the General Manager to execute a contract as provided in the staff memo. Direct Hayman seconded the motion which passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson

Nays:

Absent:

Abstain:

8. **RESOLUTION NO. 687 – ADOPTION OF COMB HAZARD MITIGATION PLAN (ANNEX TO THE 2017 SANTA BARBARA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN)**

Ms. Gingras presented Resolution No. 687 for Board approval, as provided in the staff memo, noting that funds may be available to COMB for preventative work projects, as a result of COMB's Hazard Mitigation Plan annexation to the County's Hazard Mitigation Plan. She advised that the executed Resolution will be provided to FEMA and fielded questions from the Board. Vice-President Hanson asked for a motion. Director Sneddon motioned that the Board adopt the COMB Hazard Mitigation Plan as an Annex to the 2017 Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan. Director Van Wingerden seconded and the motion carried with a unanimous vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson

Nays:

Absent:

Abstain:

9. **SOUTH COAST CONDUIT (SCC) SAN JOSE CREEK CROSSING PROTECTIVE MEASURES PROJECT – ENGINEERING DESIGN**

Mr. Degner presented the staff memo and recommendation for the San Jose Creek Crossing Protective Measure project. He provided background on the project and fielded questions from the Board. After discussion, Vice-President Hanson requested a motion. Director Sneddon motioned to direct the General Manager to execute a Professional Services Agreement, as provided in the staff memo. Director Hayman seconded the motion which passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson

Nays:

Absent:

Abstain:

10. **NORTH PORTAL ACCESS ROAD EROSION CONTROL PROJECT**

Mr. Degner summarized the recommendation as provided in the staff memo. Board members queried whether rock could be acquired from Santa Barbara County and asked staff to follow up. Upon request for a motion, Director Sneddon motioned that the Board direct the General Manager to execute a contract as provided in the staff memo. Director Van Wingerden seconded the motion which carried unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson

Nays:

Absent:

Abstain:

11. **RESOLUTION NO. 688 – CONDITIONAL APPROVAL OF EXPENDITURES FOR QUIOTA CREEK CROSSING NO. 8 FISH PASSAGE IMPROVEMENT PROJECT**

Ms. Gingras introduced Resolution No. 688 and reviewed for the Board the history of the temporary indemnification undertaken previously by COMB and provided to the County of Santa Barbara. Mr. Robinson updated the Board regarding one landowner's still unsigned flood certifications. After a lengthy discussion, Director Hayman requested that additional language be included in the recommendation, clearly stating the conditions upon which the Board will undertake the project. Counsel assisted in restating the motion. Vice-President Hanson asked if there were a motion to add the conditional language and approve the amended motion. Director Hayman motioned as follows:

That the GM be directed to accurately communicate to the landowner that no additional funding beyond the encroachment permits would be authorized until such time as the indemnification has been relinquished by the County.

Vice-President Hanson seconded and the motion carried with a vote of six in favor.

Ayes: Sneddon, Hayman, Van Wingerden, Hanson

Nays:

Absent:

Abstain:

12. **GENERAL MANAGER REPORT**

- Administration
- Engineering / Operations Division

Ms. Gingras presented the General Manager report, providing information regarding COMB's approach to obtain IRWMP grant funding for the Lake Water Quality and Sediment Management Study under the definition of a Decision Support Tool. Ms. Gingras reported that proposals for a new mobile office are being reviewed by staff prior to presentation to the Administrative Committee. She summarized briefly staff's work plan projects. With regard to the status of the Hilton Creek Water System repair, Ms. Gingras advised that Reclamation has scheduled divers and equipment for June 10, 2019, to retrieve the Hilton Creek Watering system's snorkel apparatus currently lying on the lake bottom.

13. **WATER RESOURCES ENGINEER / OPERATIONS REPORT**

- Climate Conditions
- Lake Cachuma Conveyance Feasibility Study
- Lake Water Quality and Sediment Management Study
- Infrastructure Improvement Planning
- Lake Cachuma Operations
- South Coast Conduit Operations

Mr. Degner presented the Water Resources Engineer report, highlighting current climate conditions and the statuses of the Lake Cachuma Conveyance Feasibility Study and the Lake Cachuma Water Quality and Sediment Management Study. Mr. Degner advised that the final report and project description of the Lake Cachuma Conveyance Feasibility Study will be presented to the member agency General Managers for their review. He also reported that staff contributed to a Data Gap Analysis by sampling lake water at various locations. Mr. Degner fielded questions from the Board.

Mr. Flora presented the Operations report, highlighting maintenance tasks at the North Portal and a re-capped air vent project. He provided detailed information on a repair of a section of exposed conduit and updated the Board on tree removal projects and other routine Operations inspections and tasks.

14. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report as contained in the Board packet, highlighting the flow in Hilton Creek, the status of monitoring tasks, tributary projects and the completion of Crossings 5 and 9 projects. Further, he reported that staff continues to work on the Annual Monitoring Summaries, with expected completion of the 2017 summary by end of week. Mr. Robinson fielded questions from the Board.

15. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the progress report on the Lake Cachuma Oak Tree program, reporting that the recent rains had allowed the team to move from irrigation tasks to weed abatement. He noted that the annual Oak Tree committee meeting will be scheduled in early July.

16. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the monthly Cachuma Project reports as contained in the Board packet, noting that State Water deliveries remain suspended and that member agencies are not being charged for unallocated water. She reported that the reservoir stands at 80.8% of capacity.

17. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no requests from directors for future agenda items.

18. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION**

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into closed session at 3:04 PM.

19. **RECONVENE INTO OPEN SESSION**

- [Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 18a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board came out of closed session at 3:24 PM. There was no reportable action.

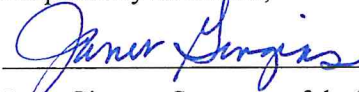
20. **MEETING SCHEDULE**

- **June 24, 2019 at 1:00 PM, COMB Office**
- **Board Packages available on COMB website www.cachuma-Board.org**

21. **COMB ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:24 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED: 

Lauren Hanson, Vice-President of the Board

√	<i>Approved</i>
	<i>Unapproved</i>