

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
3301 Laurel Canyon Road, Santa Barbara, CA 93105

**Monday, July 22, 2019
1:00 PM**

1. CALL TO ORDER, ROLL CALL

Directors Present:

Kristen Sneddon, City of Santa Barbara
Cori Hayman, Montecito Water District
Lauren Hanson, Goleta Water District
Polly Holcombe, Carpinteria Valley Water District

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP, via Conference Phone

Staff Present:

Janet Gingras, General Manager	Tim Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Elijah Papen, Program Analyst	

Others Present:

Farfallah Borah, Goleta Water District	Kevin Walsh, Santa Ynez River Water Conservation District
Mark Preston, Member of the Public	Matt Young, Santa Barbara County Water Agency

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of June 24, 2019 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda items, noting items of interest on the Paid Claims report. Director Hanson motioned to approve the Minutes of the June 24, 2019 Regular Board Meeting as presented. Director Sneddon seconded and the motion passed with a vote of five in favor.

Ayes: Sneddon, Hanson, Holcombe
Nays:
Absent:
Abstain: Hayman

Director Hayman motioned to approve items 3.b. and 3.c. of the Consent Agenda, as provided in the Board packet. Seconded by Director Sneddon, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- Fisheries Committee Meeting – July 17, 2019

Director Hanson summarized the agenda items from the Fisheries Committee as provided in the Board packet, noting that certain items will be discussed today within staff reports and others will be brought before the Board at a future meeting.

5. BOARD COMMITTEE APPOINTMENTS FOR FISCAL YEAR 2019-20

1. Administrative Committee
2. Operations Committee
3. Fisheries Committee
4. Lake Cachuma Oak Tree Committee
5. Public Outreach Committee

Director Holcombe presented the fiscal year 2019-20 Board Committee appointments. Director Sneddon motioned that the committee appointments be accepted. Seconded by Director Hanson, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

6. REVIEW OF REGULARLY SCHEDULED BOARD MEETING TIME

Ms. Gingras introduced the review of regularly scheduled Board meeting times. Director Holcombe led a short Board discussion during which the members expressed their desire to continue to meet at 1:00 PM. As there was no change to the schedule, a motion was not required.

7. PROPOSED ANNUAL RESOLUTIONS

- a. Resolution No. 689 Adopting Annual Statement of Investment Policy
- b. Resolution No. 690 Authorizing Investment of Monies in the Local Agency Investment Fund

- c. Resolution No. 691 Establishing a Supplemental Account Agreement for Telephone Transfers
- d. Resolution No. 692 Establishing a Check Signing Policy for General Fund Account Payment of Claims
- e. Resolution No. 693 Authorizing Signatories for General Fund Account at American Riviera Bank
- f. Resolution No. 694 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- g. Resolution No. 695 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 696 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- i. Resolution No. 697 Establishing a Time and Place for Board Meetings

Ms. Gingras presented the Annual Resolutions as provided in the Board packet. Director Sneddon motioned to approve Resolution Nos. 689 through 697. Director Hanson seconded the motion, which passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

8. BOARD DISCUSSION ON COMMUNICATION PRACTICES

Ms. Gingras introduced the Board discussion on communication practices. The Board members restated the current practice that communications will originate from the General Manager or be directed to the General Manager. No action was taken by the Board.

9. GENERAL MANAGER REPORT

- Administration
- Operations

Ms. Gingras presented the General Manager report as provided in the Board packet, highlighting recent educational webinars attended by staff. Ms. Gingras also noted safety protocols in place, particularly in light of recent seismic activity and potential power grid shutdowns. Further, Ms. Gingras advised that the AWIA Risk and Resiliency provisions, as well as the fiscal year 2019-20 Operations Work Plan, will be taken to committee and then be brought before the Board.

10. ENGINEER / OPERATIONS REPORT

- Climate Conditions
- Lake Water Quality and Sediment Management Study
- Sycamore Canyon Slope Stabilization Project
- Infrastructure Improvement Project Status

Ms. Gingras presented the Engineer and Operations reports to the Board. She reviewed climate conditions, updated the Board on the Lake Cachuma Water Quality Study now entering Phase II, as well as the progress of the Sycamore Canyon Slope Stabilization project. She noted that FEMA

reimbursement efforts for the slope stabilization project will begin in the near future. Ms. Gingras briefly reviewed the remaining Operations items in the Infrastructure Improvement Projects table. She reported the completion of the North Portal Access Road Repair project and the status of the secured pipeline project. Ms. Gingras fielded questions from the Board.

11. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, providing updates on the Hilton Creek Watering System pump repairs and recent efforts on the part of Reclamation to remedy the situation. He fielded questions from the Board. Mr. Robinson reported on the various monitoring activities required by the 2000 Cachuma Project Biological Opinion as well as the progress of the 2017 and 2018 Annual Monitoring Summaries and Annual Monitoring Reports. Finally, he noted his attendance at the recent ESRI Conference along with Mr. Joel Degner and Mr. Elijah Papen and reported that Mr. Papen's presentation at the conference was well received.

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the progress report on the Oak Tree program, noting that staff is operating in dry season mode, irrigating regularly. Further, he reported that the annual Oak Tree Committee meeting will be scheduled soon.

13. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports as provided in the Board packet, noting that there were no anomalies.

14. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no requests from the Directors.

15. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 2:10 PM.

16. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable

[Government Code Section 54957.1]

- 15a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board came out of Closed Session at 2:30 PM. There was no reportable action.

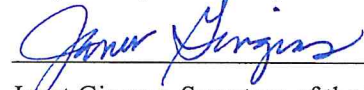
17. MEETING SCHEDULE

- **August 26, 2019 at 1:00 PM, COMB Office**
- **Board Packages available on COMB website www.cachuma-board.org**

18. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 2:30 PM.

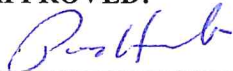
Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board