

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

by Teleconference Call **ONLY**

Monday, June 22, 2020

1:00 PM

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:02 PM.

All attendees participated telephonically pursuant to California Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter, Musick Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager
Edward Lyons, Administrative Manager/CFO
Joel Degner, Water Resources Engineer

Timothy Robinson, Fisheries Division Manager
Dorothy Turner, Administrative Assistant II

Others Present:

Cathy Taylor, City of Santa Barbara

Matt Young, SB County Water Agency

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of May 18, 2020 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda items and highlighted several recent expenditures. Director Sneddon made a motion to approve the Consent Agenda as provided. Director Hayman seconded the motion which carried with a unanimous vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- *Operations Committee Meeting – June 17, 2020* - Director Sneddon reviewed the items contained in the committee agenda reporting that the committee had forwarded both items to the Board with a recommendation to approve. The items are addressed in this agenda.

5. FISCAL YEAR 2020-21 ELECTIONS AND APPOINTMENTS OF CACHUMA OPERATION AND MAINTENANCE BOARD

- a. Election of President
- b. Election of Vice-President
- c. Appointment of ACWA/JPIA Representative and Alternate
- d. Appointment of General Counsel
- e. Appointment of Secretary of the Board
- f. Appointment of Treasurer /Auditor-Controller

Ms. Gingras introduced the annual election of officers and appointments, asking for nominations for President and Vice President. Following a short discussion, Director Hayman moved to nominate and elect President Holcombe to the office of President. The motion was seconded by Director Sneddon. As there were no more nominations, the vote was taken, unanimously electing President Holcombe to serve as President for another year.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

Director Hanson motioned to nominate and elect Director Sneddon to the office of Vice President. Director Hayman seconded the motion. As there were no more nominations, the vote was taken, unanimously electing Vice President Sneddon to serve as Vice President for another year.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

Director Hanson motioned to maintain the status quo of appointments currently in effect for items 5.c. through 5.e. After a short discussion, the motion was seconded by Director Sneddon and carried with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe
Nays:
Absent:
Abstain:

**7. RESOLUTION NO. 708 - MOBILE OFFICE BUILDING REPLACEMENT -
INFRASTRUCTURE IMPROVEMENT PLAN (IIP) PROJECT**

Ms. Gingras presented Resolution No. 708 and provided a short history of the mobile offices and their current deficiencies. She summarized the conceptual plan for replacement and fielded questions from the Board. Director Hanson asked that staff research healthy solutions for air flow in the new units. Director Sneddon made a motion to approve the project. Followed by a second from Director Hanson, the motion carried with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

8. WATER QUALITY SAMPLING PROGRAM EXPENDITURES

Mr. Degner summarized the sampling operations which have taken place over the fiscal year and noted a need for increased sampling. Mr. Degner asked that the Board approve an increase in the purchase order with Eurofins Eaton labs of \$10,000 in order to meet the additional sampling cost. A motion was put forward by Director Hayman to approve the additional expenditure. Seconded by Director Hanson, the motion carried with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

9. GENERAL MANAGER REPORT

- Administration
- Virtual Meetings
- Engineering / Operations Division Activities

Ms. Gingras presented the General Manager report, highlighting the status of the upcoming renewal of the Operation & Maintenance Contract and reporting that Reclamation is pursuing an extension of the current contract. Additionally, she provided updates regarding operations under COVID-19, the upcoming CAFR Audit and meetings which had taken place recently in which staff had participated. She noted that the Special District Administrators meeting was beneficial. Finally Ms. Gingras listed a number of operational projects which have been completed recently.

10. ENGINEER / OPERATIONS DIVISION REPORT

- Climate Conditions
- AWIA Emergency Response Plan
- Water Quality and Sediment Management Study
- Infrastructure Improvement Projects / Work Plan
- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the Engineer / Operations Division report, highlighting climate conditions, the completion of electrical work at the Glen Anne turnout, work on the Emergency Response Plan and the upgrade to PLC 8. He reported that the Lake Cachuma Water Quality Study results were drafted and

scheduled to be reviewed by the Member Agency technical staff for comments before being finalized. Mr. Degner added that the Board would receive a presentation on the results of that study, possibly in July.

With respect to Operations activities, Mr. Degner reported that routine maintenance and annual equipment maintenance had taken place, in particular the certification of the hoist at the North Portal. He noted upcoming monitoring of construction projects in the right-of-way and inspection and maintenance of boundary insertion meters.

11. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, stating that target flows are being met and Biological Opinion mandated activities are ongoing. Trapping season has ended with the take limit for juvenile fish having been effectively reached. Mr. Robinson fielded questions from the Board.

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree Program report, advising that the trees are thriving. The usual maintenance, weeding and irrigation, is under way. Mr. Robinson fielded questions from the Board.

13. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports – April and May 2020
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the water reports for April & May, advising that there were no anomalies however a slight increase in usage was noted from April to May, an expected normal occurrence.

14. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

Director Hanson asked that the Board receive information regarding Santa Ynez River Water Conservation District's water rights release planned for this coming summer.

15. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 2:08 PM.

17. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

14a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board reconvened into open session at 2:47 PM. There was no reportable action.

18. MEETING SCHEDULE

- **July 27, 2020 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

19. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 2:49 PM.


Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board