

**MINUTES OF A REGULAR MEETING
Of the
CACHUMA OPERATION & MAINTENANCE BOARD**

**Held at the
Cachuma Operation & Maintenance Board Office
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, September 26, 2011**

1. Call to Order, Roll Call

The meeting was called to order at 2:04 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

Directors present:

Lauren Hanson	Goleta Water District
Bob Lieberknecht	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara

Others present:

Bruce Mowry	Tony Trembley
Jim Colton	Adelle Capponi
John McInnes	Charles Hamilton
Harlan Burchardi	Chris Dahlstrom
Ruth Snodgrass	Janet Gingras
Tom Mosby	Kate Rees
Melinda Fournier	Zach Fournier
Tim Robinson	Rebecca Bjork
Sonia Fernandez	Bruce Wales
Megan Emami	David Flora Jr.

2. Public Comment

General Manager Bruce Mowry introduced COMB's newest employees, Megan Emami, Engineering Tech and David "Buddy" Flora, Water Service Worker I.

3. Consent Agenda

- a. Minutes:**
August 22, 2011 Regular Board Meeting and September 8, 2011 Special Board Meeting
- b. Investment Funds**
Investment Report
Payment of Claims

Director Beebe moved to approve the Consent Agenda as presented, seconded by Director Francisco, passed 7/0/0.

4. Report From Board Committees

a. Board Operations Committee Meeting, September 8, 2011

Director Lieberknecht reported on the September 8, 2011 meeting, the agenda was included in the board packet.

b. Board Fisheries Committee Meeting, September 14, 2011

Director Hanson reported on the September 14, 2011 meeting, the agenda was included in the board packet.

5. Joint Defense and Cooperation Agreement

Counsel Tony Trembley reported that a draft agreement is being developed and would be coming from CCRB's General Counsel in a few weeks and should be ready to come before the COMB Board in October.

6. Report on General Managers Meeting, September 7, 2011

a. Authorize Legal Expense for Review of the 1996 Contract Between the United States and Santa Barbara County Water Agency Providing For Water Service From the Project (Master Contract) and All Other Related Contracts

General Manager Bruce Mowry was requesting direction from the Board regarding authorizing Legal Expense for the review of the Master Contract and all related agreements in relation to the accounting of water by COMB. The Board felt that the General Manager should review the agreements with the Member Unit General Managers prior to engaging Legal Counsel. If there is a need of further assistance it should be brought back to the Board.

b. COMB Workload Management System

General Manager Bruce Mowry requested that the Board consider the assistance of an outside firm to develop a Workload Management System for COMB. The Board felt that staff should fully develop a work plan before using the assistance of an outside firm and build on what is currently in place. When staff has been able to develop a plan and look at possible firms and software the Board would at that time consider the need for an outside firm. Mr. Mowry will update the Board regularly on the progress of the plan.

7. Operations Division Activities

a. Operations Report

The Operations report for August was included in the board packet.

b. Boundary Meter Upgrade

General Manager Bruce Mowry reported that the Boundary Meter located south of Toro Canyon Road and the accuracy of that meter has been a topic of discussion for years. Staff needs to fully investigate the costs of upgrading the Boundary Meter and associated electronics. This project is of a high priority because it is a billing meter; final fiscal impacts would need to be discussed with the Board. The Board directed Mr. Mowry to consult with General Manager Tom Mosby, MWD and General Manager Charles Hamilton,

CVWD as they have performed some investigations and reports on this meter. This information should be reviewed before making a decision on the repair.

c. COMB O & M Work Plan

A summary of COMB's O & M Plan was included in the board packet for information only.

d. Contract Approval for Lauro Debris Basin Cleaning

Handed out at the Board meeting was the purchase order, proposal and contract with Peter Lapidus Construction, Inc. for the cleaning of Lauro debris basin. General Manager Bruce Mowry reported that two contractors had been considered for the contract and Peter Lapidus Construction, Inc. was the lowest cost estimate.

Director Morgan moved to approve the contract with Peter Lapidus Construction, Inc. for the Lauro Debris Basin cleaning, seconded by Director Francisco. After discussion the Board added that the proposal should state that the assumption is the basin will be dry at the time work is performed based on the site visit with the contractor. The maker of the motion and the second approved this addition, motion passed 6/0/1, Director Beebe abstained.

8. Modified SCC Upper Reach Reliability Project

a. Modified Upper Reach Reliability Project Consulting Services Agreement to Complete Contract Documents

General Manager Bruce Mowry reported that several firms had expressed interest in completing the drawing files for the Modified Upper Reach Reliability Project. After consideration staff recommends that the Board approve entering into an agreement with RKA Consulting Group, Walnut, CA.

Director Morgan moved to approve a professional services agreement with RKA Consulting Group for the completion of the drawing files of the Modified Upper Reach Reliability Project for a contract value of not to exceed \$60,000 to be billed as time and materials with all work to be completed by October 20, 2011 subject to Legal Counsel review and any changes requested by COMB, seconded by Director Hanson.

The motion was passed by a roll call vote:

Ayes: Francisco, Lieberknecht, Hanson, Morgan

Nays: None

Abstain: Beebe

Absent: None

b. Construction Management Services for the Modified Upper Reach Reliability Project

Staff was requesting the Board approve COMB staff to perform the Construction Management Services for the Project. The Board directed General Manager Bruce Mowry to provide a work plan for this project then

they would consider the approval of COMB staff to perform the Construction Management for the Modified Upper Reach Reliability Project.

9. Fisheries Division Activities

a. Lower Santa Ynez River Fisheries Report

The monthly report was included in the board packet.

b. Quiota Creek Project Crossing #2 Update

The Crossing #2 Project is on schedule and will be completed within the allotted time frame. A copy of Change Order #1 was handed out at the Board meeting. New concrete footing was required at an additional cost of \$7,200.00.

10. Reports From the Manager

a. Cachuma Water Reports

The monthly water reports were included in the board packet.

b. Cachuma Reservoir Current Conditions

The daily operations report for Lake Cachuma through September 21, 2011 was included in the board packet.

c. Lake Cachuma Quagga Survey

The Cachuma Lake Quagga Survey for August was included in the board packet. No mussels were detected in August 2011.

d. Report on Eleventh Annual Operations Coordination Meeting With Reclamation, September 13, 2011

The agenda for the September 13, 2011 meeting was included in the board packet.

e. Report on Topics of Interest with the County, September 19, 2011 Meeting

General Manager Bruce Mowry reported on the meeting he had with Terri Maus-Nisich and Tom Fayram. They discussed areas that each agency would like to address in order to come to a better understanding between the two agencies.

11. Directors' Request for Agenda Items for Next Meeting

Director Beebe requested an update and status of the MOU with the County of Santa Barbara.

Director Morgan requested a Board Administration Committee meeting be schedule and a report from that committee at the October 24, 2011 Board meeting.

12. [Closed Session]: Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation Pursuant to Government Code Section 54956.9(c) Two cases

Counsel Tony Trembley announced the closed session.

The Board went in to closed session at 4:22 p.m. and came out of closed session at 4:43 p.m.

There was no action to report out of closed session.

13. Meeting Schedule

- The next regular Board meeting will be held October 24, 2011 at 2:00 P.M.
- The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

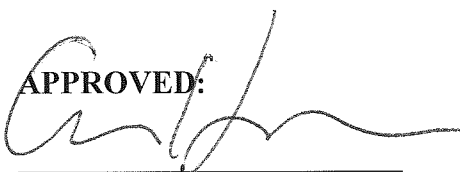
14. COMB Adjournment

There being no further business, the meeting was adjourned at 4:44 p.m.

Respectfully submitted,


Bruce Mowry, Secretary of the Board

APPROVED:


Lauren Hanson, President of the Board