

**MINUTES OF A REGULAR MEETING  
OF  
CACHUMA OPERATION AND MAINTENANCE BOARD**

**held at  
3301 Laurel Canyon Road, Santa Barbara, CA 93105**

**Monday, November 26, 2018  
1:00 p.m.**

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**1. CALL TO ORDER, ROLL CALL**

The meeting was called to order at 1:02 PM by President Morgan, who chaired the meeting.

Those in attendance were:

**Directors Presents:**

W. Douglas Morgan, Montecito Water District  
Kristen Sneddon, City of Santa Barbara  
Polly Holcombe, Carpinteria Valley Water District  
Lauren Hanson, Goleta Water District

**General Counsel Present:**

William Carter, Musick, Peeler & Garrett, LLP

**Staff Present:**

Janet Gingras, General Manager	Tim Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Joel Degner, Water Resources Engineer	

**Others Present:**

Fray Crease, SB Water Agency	Ben Glass, USGS
Dianna Crilley, USGS	Mark Preston, We Watch Santa Ynez Valley
John Dorwin, Attorney	Else Wolff, SY River Water Conservation District
Kelley Dyer, City of Santa Barbara	

**2. PUBLIC COMMENT**

Mr. Dorwin spoke about his recent findings in the matter between his client and the United States Bureau of Reclamation.

Mr. Preston queried what the timeline might be for the renewal of the contract between the County of Santa Barbara and Reclamation. Ms. Crease responded that Reclamation has charge of drafting and releasing that timeline.

**3. CONSENT AGENDA**

- a. Minutes of October 22, 2018 Regular Board Meeting
- b. Investment of Funds

- Financial Reports
  - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the Board packet. Director Holcombe made a motion to approve the Consent Agenda as presented; the motion was seconded by Director Hanson and passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

#### **4. VERBAL REPORTS FROM BOARD COMMITTEES**

- ***Fisheries Committee Meeting – November 12, 2018:*** Director Holcombe presented the Committee Meeting items as provided in the agenda, highlighting the change order for crossings five and nine, the testing of the Hilton Creek Watering System, water temperature fluctuations and the status of the AMR & AMS reports.
- ***Operations Committee Meeting – November 14, 2018:*** Director Sneddon presented the Committee Meeting items as provided in the committee agenda, reporting that the items will be discussed separately in staff reports.
- ***Administrative Committee Meeting – November 15, 2018:*** President Morgan presented the Committee Meeting items as provided in the committee agenda, noting that the items have been moved forward to the Board as agenda items for approval.

#### **5. U.S. GEOLOGICAL SURVEY PRESENTATION**

Ms. Dianna Crilly of the United States Geological Service (USGS) presented information on the USGS's Stream Gauge program, highlighting the depth of data available through the USGS. The data can be used to forecast flooding, measure peak flows, water quality, conductance and dissolved oxygen, as well as monitor ground and surface water reservoirs. Ms. Crilly fielded questions from the Board and public.

#### **6. RESOLUTION NO. 674 – FISCAL POLICY**

Ms. Gingras presented Resolution No. 674. Mr. Lyons reviewed the fiscal policy as outlined in the staff memorandum, summarizing its purpose. Ms. Gingras reported concerns received from the Santa Ynez River Water Conservation District, ID No. 1. Discussion followed. Upon advice of counsel, the resolution was amended to reflect the Second Amendment of the Amended and Restated Joint Exercise of Powers Agreement. Director Sneddon made a motion to approve the resolution as amended; the motion was seconded by Director Hanson and passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

**7. RESOLUTION NO. 676 - BOARD GOVERNANCE POLICY**

Ms. Gingras presented Resolution No. 676 as provided in the memorandum. On advice of counsel, the resolution was amended to add language referencing the Second Amendment of the Amended and Restated Joint Exercise of Powers Agreement. Director Holcombe made a motion to approve the resolution as amended; Director Sneddon seconded the motion which passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

**8. DIRECTOR HANDBOOK**

Ms. Gingras presented the Director Handbook for receipt and filing as provided in the staff memorandum. Director Holcombe made a motion to receive and file the Director Handbook as presented; Director Sneddon seconded the motion which passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

**9. ACCESS EASEMENT AGREEMENT – SANTA BARBARA PRESERVE, LLC**

Mr. Degner presented the Access Easement Agreement between Santa Barbara Preserve, LLC and COMB as provided in the Board Packet memorandum. He fielded questions from the Board. Director Holcombe made a motion to approve the agreement and authorize the General Manager to execute the Certificate of Acceptance for filing with the County Clerk Recorder. Director Sneddon seconded the motion, which passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

**10. LAKE CACHUMA CONVEYANCE OPERATIONS – ENGINEERING SUPPORT**

Mr. Degner presented the memorandum with the Operations Committee's recommendation that the Board approve a contract with Makai Ocean Engineering, Inc. to perform a feasibility study for the Lake Cachuma Conveyance Operations. Mr. Degner fielded questions from the Board. After discussion, Director Holcombe made a motion to authorize the General Manager to execute a Professional Services Agreement with Makai Ocean Engineering, Inc.; Director Sneddon seconded the motion, which passed unanimously with a vote of six in favor.

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:**

**Abstain:**

## **11. GENERAL MANAGER REPORT**

- Meetings
- Administration
- Personnel
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics in the General Manager report as provided in the Board Packet, highlighting the Santa Ynez River Flood Forecast meeting, the kick-off meeting for the Lake Cachuma Water Quality and Sediment Study project and a meeting between Member Agency General Managers regarding Infrastructure Improvement Projects. Ms. Gingras reviewed staff activities, highlighting the statuses of the upper reach conduit system shutdown and the Second Amendment to the Amended and Restated Joint Exercise of Powers Agreement. She commended Mr. Lyons for completion of the ACWA/JPIA leadership training program and announced that the new COMB website is now live.

## **12. WATER RESOURCES ENGINEER REPORT**

- Forecasted Lake Elevations
- Climate Conditions
- Grant Funding Activities
- Infrastructure Improvement Project Status

Mr. Degner presented topics within the report as contained in the Board Packet, highlighting Infrastructure Improvement Projects, lake elevation, the Central Coast Water Agency shutdown, climate conditions and the progress of COMB's Annex to the 2017 Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan. He reported, further, that funding for the Sycamore Canyon Slope Stabilization Project has been awarded.

## **13. OPERATIONS DIVISION REPORT**

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the Operations Division report as provided in the Board Packet, highlighting preparation efforts for the upper reach conduit system shutdown and the status of the concurrent rehabilitation projects. Further he reported that Arroyo Paredon work over the conduit is now complete. Mr. Degner commended the construction crew for their cooperation with COMB in protecting the conduit.

## **14. FISHERIES DIVISION REPORT**

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report as provided in the Board Packet, highlighting the flow of the Hilton Creek Watering System, the successful testing of its backup system and an

update on the Hilton Creek Gravel Augmentation project. Additionally, he reported that the various monitoring tasks were complete.

**15. UPDATE ON FISH PASSAGE IMPROVEMENT PROJECTS**

- a. Quiota Creek Crossing 5
- b. Quiota Creek Crossing 9

Mr. Robinson presented the Fish Passage Improvement Projects report as provided in the Board Packet, providing updates on both crossings. He reviewed the financial summaries of each crossing.

**16. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM**

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree report as contained in the Board Packet, reporting that irrigation, weeding, mulching, deer cage maintenance and annual acorn collection were ongoing. Additionally, Mr. Robinson reported that COMB's consultant, Mr. Kenneth Knight attended the International Oak Tree Conference, where he displayed a well-received COMB poster. Mr. Robinson fielded questions from the Board.

**17. MONTHLY CACHUMA PROJECT REPORTS**

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Monthly Cachuma Project Reports as provided in the Board Packet. Mr. Lyons commented that this report reflects the beginning of the new 2018-19 water year and indicates a carry-over of 14,000 acre feet of project water.

**18. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**

There were no directors' requests for agenda items.

**19. RESOLUTION NO. 675 - HONORING W. DOUGLAS MORGAN FOR HIS SERVICE TO THE CACHUMA OPERATION AND MAINTENANCE BOARD**

Ms. Gingras presented Resolution No. 675 and read aloud the resolution honoring President W. Douglas Morgan. Director Hanson made a motion to approve the resolution; seconded by Director Holcombe, the motion passed with a vote of 5 in favor and one abstention.

**Ayes:** Sneddon, Holcombe, Hanson

**Nays:**

**Absent:**

**Abstain:** Morgan

**20. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION**

The Board went into Closed Session at 3:31 PM.

- a. [Government Code Section 54956.9(d)(2)]  
Name of matter: Right-of-Way / Access claims re: Reclamation Property

**21. RECONVENE INTO OPEN SESSION**

[Government Code Section 54957.7]  
Disclosure of actions taken in closed session, as applicable  
[Government Code Section 54957.1]

The Board came out of Closed Session at 3:49 PM.

Item #20 a - There was no reportable action.


**22. MEETING SCHEDULE**

- **December 17, 2018 at 1:00 PM, COMB Office**
- **Board Packages available on COMB website [www.cachuma-Board.org](http://www.cachuma-Board.org)**

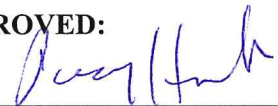
**23. COMB ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:54 PM.

Respectfully submitted,

  
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Janet Gingras, Secretary of the Board

**APPROVED:**

  
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Polly Holcombe, President of the Board

√	<i>Approved</i>
	<i>Unapproved</i>