

**MINUTES OF A REGULAR MEETING**  
**of the**  
**CACHUMA OPERATION AND MAINTENANCE BOARD**  
**held at**  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, May 21, 2018**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:00 PM by President Morgan who chaired the meeting. Those in attendance were:

**Directors Present:**

W. Douglas Morgan, Montecito Water District  
Kristen Sneddon, City of Santa Barbara  
Polly Holcombe, Carpinteria Valley Water District  
Lauren Hanson, Goleta Water District

**Staff Present:**

|   |  |
|---|--|
| Janet Gingras, General Manager            | Joel Degner, Water Resources Engineer    |
| Edward Lyons, Administrative Manager/CFO  | Tim Robinson, Fisheries Division Manager |
| Dave Stewart, Operations Division Manager | Carinna Butler, Administrative Assistant |
| William Carter, General Counsel           |  |

**Others Present:**

|                                       |                                      |
|---------------------------------------|--------------------------------------|
| Kelley Dyer, City of SB Public Works  | Fray Crease, SB County Water Agency  |
| Philip Walker, Santa Barbara resident | Dan Hentschke, City of Santa Barbara |
| Todd Buynak, Santa Barbara resident   | Tim Buynak, Santa Barbara resident   |

**2. Public Comment**

Mr. Walker shared with the Board the importance of proper tie down procedures when mobilizing equipment and information on Dr. Daniel Swain's presentation on future weather trends.

Mr. Tim Buynak asked to exchange contact information with staff to be able to coordinate notification of COMB projects on Laurel Canyon Road that may have an impact on the nearby neighbors. Mr. Buynak asked COMB to revisit the City of Santa Barbara sewer tie in project with the neighbors on Laurel Canyon Road.

**3. Consent Agenda**

Ms. Gingras presented the Consent Agenda as provided in the board packet. Ms. Gingras fielded questions from the Board.

a. **Minutes**

- Minutes of April 23, 2018 Regular Board Meeting

b. **Investment of Funds**

- Financial Reports
- Investment Reports

c. **Review of Paid Claims**

Director Hanson made a motion to approve the Consent Agenda as presented. Seconded by Director Holcombe; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nayes:**

**Absent:** Walsh

**Abstain:**

4. **Verbal Reports From Board Committees**

- ***Fisheries Committee Meeting – May 17, 2018:*** Director Hanson highlighted in detail the Committee agenda items discussed and noted that the items will also be discussed separately within staff reports.

5. **Cachuma Project Trust Fund / Renewal Fund (“Funds Committee”) Meeting and Santa Barbara County’s Public Meeting on Cachuma Project Betterment Fund Use of Funds**

Ms. Gingras presented a recap of the annual Cachuma Project Trust Fund and Betterment Fund meeting to the Board for review, as incorporated in the board packet. Ms. Gingras updated the Board on the correspondence received from Santa Ynez River Water Conservation District ID No. 1 (SYRWCD ID No. 1). Ms. Gingras and legal counsel fielded questions from the Board. Director Hanson made a motion to approve the Committee’s recommendation. Seconded by Director Holcombe; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nayes:**

**Absent:** Walsh

**Abstain:**

6. **Resolution No. 662 - Fish Passage Improvement Projects at Quiota Creek Crossings 5 and 9**

Ms. Gingras presented Resolution No. 662 as provided in the board packet to authorize the General Manager to execute a Notice of Award and to execute a construction contract with Peter Lapidus Construction, Inc., in an amount not to exceed \$1,359,550. Ms. Gingras noted that COMB received a formal protest from a firm whose bid was deemed nonresponsive. Ms.

Gingras, legal counsel and Mr. Robinson fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 662 and to approve the Committee's recommendation. Seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nayes:**

**Absent:** Walsh

**Abstain:**

**7. General Manager Report**

- Administration
- Personnel
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report as provided in the board packet highlighting the FY 2018-19 Draft Operating Budget meeting with the General Managers. Ms. Gingras also reported on various staff activities including the status of COMB's claim for reimbursement under the Federal Emergency Management Agency (FEMA) request for Public Assistance, correspondence with the Bureau of Reclamation on the issuance of the draft O & M contract and ongoing staff development and speaking opportunities. Ms. Gingras also highlighted the recent activities of the Operations and Fisheries divisions. Ms. Gingras fielded questions from the Board.

**8. Water Resources Engineer Report**

- Forecasted Lake Elevations
- Infrastructure Improvement Planning

Mr. Degner presented the monthly Water Resources Engineer Report as provided in the board packet highlighting the forecasted lake elevations and the status of infrastructure improvement projects. Mr. Degner fielded questions from the Board.

**9. Operations Division Report**

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart presented topics within his report as provided in the board packet highlighting work being performed along the right-of-way and structure maintenance completed by staff on the south reach. Mr. Stewart fielded questions from the Board.

**10. Fisheries Division Report**

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented topics within his report as provided in the board packet highlighting the migrant trapping project and the site visit with the CDFW-FRGP Technical Grant Review Team for Quiota Creek Crossing #8. Mr. Robinson provided the Board an update on the Bureau of Reclamation's progress with the Hilton Creek emergency backup system. Mr. Robinson fielded questions from the Board.

**11. Progress Report on Lake Cachuma Oak Tree Program**

- Maintenance and Monitoring

Mr. Robinson presented topics within his report as provided in the board packet highlighting staff's ongoing mitigation efforts for the Oak Tree Program including the use of grow tubes.

**12. Monthly Cachuma Project Reports**

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as incorporated in the board packet. Ms. Gingras fielded questions from the Board.

**13. Directors' Request for Agenda Items for Future Meeting**

- There were no agenda item requests.

**14. [CLOSED SESSION]: Conference with Legal Counsel: Potential Litigation**

The Board went into closed session at 3:29 PM.

- a. [Government Code Section 54956.9(d)(4)]  
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

**15. [CLOSED SESSION]: Conference with Labor Negotiators**

- a. [Government Code Section 54957.6(a)]  
Agency designated representatives: Board President  
Unrepresented Employee: General Manager

**16. RECONVENE INTO OPEN SESSION**

[Government Code Section 54957.7]  
Disclosure of actions taken in closed session, as applicable  
[Government Code Section 54957.1]

The Board came out of closed session at 4:34 PM.

There was no reportable action.

**17. Modification of General Manager's Compensation**

This matter was postponed.

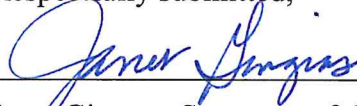
**18. Meeting Schedule**

- **June 11, 2018 at 3:00 PM (Special Board Meeting), COMB Office**
- **June 25, 2018 at 2:00 PM, COMB Office**
- **Board Packages Available on COMB Website [www.cachuma-board.org](http://www.cachuma-board.org)**

**19. COMB Adjournment**

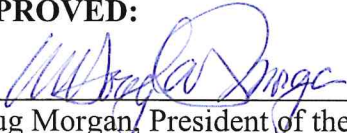
There being no further business, the meeting adjourned at 4:35 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

**APPROVED:**



Doug Morgan, President of the Board

|   |                   |
|---|-------------------|
| ✓ | <i>Approved</i>   |
|   | <i>Unapproved</i> |