

**MINUTES OF REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

by Teleconference Call ONLY

**Monday, August 24, 2020
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:00 PM.

All attendees participated telephonically pursuant to California Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Tobe Plough, Montecito Water District Alternate

General Counsel Present:

William Carter, Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Timothy Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Shane King, Operations Supervisor
Joel Degner, Engineer/Operations Division Manager	Dorothy Turner, Administrative Assistant II

Others Present:

Dakota Corey, City of Santa Barbara	Steve Spriknik, Woodard & Curran
Brian Dietrick, Woodard & Curran	Matt Young, SB County Water Agency
Dendy Lofton, LimnoTech	

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of July 27, 2020 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda, requesting that Mr. Lyons review the Paid Claims report. Mr. Lyons drew the Board's attention to several notable, non-recurring expenditures, providing detail of the expenditures.

The Consent Agenda items were addressed in two motions. As a majority were unavailable to vote to approve the Minutes of July 27, 2020, Director Sneddon motioned that approval of the minutes be deferred until the September Board Meeting. Director Hanson seconded the motion which passed with a unanimous vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

Director Hanson made a motion to approve items 3.b. and 3.c. of the Consent Agenda. Seconded by Director Sneddon, the motion carried unanimously with a vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- *Administrative Committee Meeting – July 30, 2020* – Director Holcombe recapped the discussions undertaken in the committee with emphasis on article 26 of the pending draft amendatory contract of the Cachuma Transferred Project Works. She noted that the committee delved deeply into the draft contract which is presented for approval within this agenda via resolution.

5. BOARD DISCUSSION ON REMOTE VISUAL ACCESSIBILITY FOR BOARD MEETINGS

Ms. Gingras invited Director Sneddon to open the discussion of remote visual accessibility. The discussion among directors which ensued encompassed the options offered in the staff memo as well as various concerns. A general consensus among directors was reached and communicated to staff that, at this time, the directors wish to maintain the status quo for telephonic meetings.

6. FINANCIAL REVIEW – 4TH QUARTER FISCAL YEAR 2019-20

Mr. Lyons reported that COMB received its third consecutive Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. Mr. Lyons also presented a comprehensive financial review of 4th Quarter, Fiscal Year 2019-20. He reviewed revenues and noted any variance between annual expenditures and the budget. Mr. Lyons fielded various questions from the Board and received congratulations for the recent GFOA award.

7. APPOINTMENT OF REPRESENTATIVE TO CACHUMA PROJECT TRUST FUND AND RENEWAL FUND COMMITTEE AND BETTERMENT FUND USE OF FUNDS DISCUSSION

Ms. Gingras presented the staff memo regarding the appointment of a Representative to the funds committee, recommending that the Board appoint Mr. Lyons to serve in that capacity. She reviewed the process as in past years and fielded questions. Director Hanson moved to appoint Mr. Lyons to the committee. Director Plough seconded and the motion carried with a unanimous vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

8. RESOLUTION NO. 718 – AMENDATORY CONTRACT NO. 14-06-200-5222RA FOR THE TRANSFER OF THE OPERATION AND MAINTENANCE OF THE CACHUMA TRANSFERRED PROJECT WORKS - CACHUMA PROJECT, CALIFORNIA

Ms. Gingras presented the agenda item and resolution for Board approval. She reviewed the negotiation process which took place and provided a recap of any changes from the original contract. Ms. Gingras fielded questions and comments and noted a small edit to the Resolution. Director Sneddon put forth a motion to approve the Resolution as edited. Director Hanson seconded the motion which passed unanimously with a vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

9. WATER QUALITY AND SEDIMENT MANAGEMENT STUDY PRESENTATION

Ms. Gingras introduced the Water Quality and Sediment Management Study presentation providing a summary of the project to date. Mr. Degner introduced the presenters from Woodard & Curran and LimnoTech, who directed Board attention to the slides provided. The presenters provided a thorough overview of the study which included recommended management actions and fielded questions from the Board. Board members inquired about a future COMB presentation to include prioritization of management actions generated from the study and development of potential grant funding sources to support those actions.

10. UPDATE ON SOUTH SIDE EROSION CONTROL AND REFORESTATION PROJECT AT QUIOTA CREEK CROSSING NO. 8

Mr. Robinson presented the update on the South Side Erosion Control and Reforestation project, reviewing the course of construction and the costs incurred. He noted that the final phase, reforestation, remains to be completed in September, after which COMB will seek reimbursement from the National Fish and Wildlife Foundation. A final report is scheduled to be presented to the Board at the October meeting.

11. GENERAL MANAGER REPORT

- Administration
- Virtual Meetings

Ms. Gingras presented the General Manger report, highlighting the execution of the first amendment to the separation agreement between COMB and SYRWCD ID No.1. Additionally she reported COMB's participation in several recent meetings, including meetings with the County Water Agency, IRWM and the County Office of Emergency Management. She noted that COMB has developed an internal power shutdown plan and taken precautionary measures to ensure power to various critical infrastructure in the event of power shutdowns. Finally, Ms. Gingras fielded questions from the Board.

12. ENGINEER'S REPORT

- Climate Conditions
- Lake Elevation Projection
- AWIA Emergency Response Plan
- Infrastructure Improvement Projects / Work Plan

Mr. Degner presented the Engineer's report, highlighting climate conditions and noting that the Water Quality buoy provided data during the recent heat wave that prompted COMB to draft below the thermocline, thereby providing colder water to the member agencies. He reviewed lake elevation in light of the upcoming downstream water rights release and the resultant updated modeling. Additionally, Mr. Degner reported the status of the emergency response plan and noted that plans had been updated and several new plans had been developed. Finally, he reviewed briefly the ongoing infrastructure improvement projects.

13. OPERATIONS DIVISION REPORT

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. King presented the Operations Division report, noting that regular maintenance projects had been completed, including structure maintenance in the lower reach. He reported that staff had been monitoring several projects in and around Reclamation's right-of-way, to ensure integrity of the easements as well as security of the pipeline. Additionally, Mr. King provided updates to the in-process PLC upgrades, including the completion of the PLC 8 upgrade and the isolation of power to PLC 7. Finally, Mr. King reported staff participation in Traffic and Flagger training as part of the preparation for the Lower Reach Lateral Rehabilitation Project.

14. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, noting that target flows were being met at the designated check points. He confirmed the start date of the downstream water rights release from Lake Cachuma and reported that snorkel surveys to meet the requirements of RPM6 of the 2000 Biological Opinion were under way and would continue throughout and after the release.

15. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree report, noting only that the recent heat wave, while hard on staff, was less so for the oak trees which were thriving. Irrigation efforts continue to focus on the newer trees only.

16. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Water Reports noting nothing unusual to report. She fielded a question from a Board Member.

17. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no director requests.

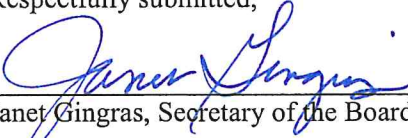
18. MEETING SCHEDULE

- **September 28, 2020 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

19. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 3:45 PM.

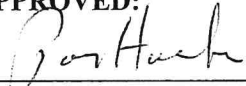
Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board