

**MINUTES OF A REGULAR MEETING  
of the  
CACHUMA OPERATION & MAINTENANCE BOARD  
held at the  
Cachuma Operation & Maintenance Board Office  
3301 Laurel Canyon Road, Santa Barbara, CA  
Monday, July 23, 2007**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:52 p.m. by President Chuck Evans, who chaired the meeting. Those in attendance were:

**Directors present:**

Chuck Evans	Goleta Water District
Matt Loudon (3:00 p.m.)	SYR Water Conservation Dist., ID#1
Das Williams	City of Santa Barbara
Jan Abel	Montecito Water District
Robert Lieberknecht	Carpinteria Valley Water District

**Others present:**

Kate Rees	William Hair
Steve Mack	Brett Gray
Janet Gingras	Bob Roebuck
Gary Kvistad	Chris Dahlstrom
Chip Wullbrandt	

**2. Public Comment**

There were no comments from the public.

**3. Consent Agenda**

**a. Minutes:**

June 25, 2007 Regular Board Meeting and July 6, 2007 Special Board Meeting

**b. Investment Funds**

Financial Report  
Investment Report

**c. Payment of Claims**

Director Abel moved to approve the Consent Agenda, seconded by Director Lieberknecht. Motion carried, 6/0/1, Director Loudon absent.

#### **4. Annual Reorganization of Cachuma Operation Maintenance Board**

##### **a. Election of President**

Director Williams moved to nominate Chuck Evans as President of COMB, seconded by Director Lieberknecht, passed 6/0/1, Director Loudon was absent.

##### **b. Election of Vice-President**

Director Abel moved to nominate Matt Loudon as Vice-President of COMB, seconded by Director Williams, passed 7/0/0.

##### **c. Appointment of ACWA/JPIA Representative and Alternate**

Director Abel moved to nominate Bob Lieberknecht as representative and General Manager Kate Rees as alternate to ACWA/JPIA, seconded by Director Williams, passed 7/0/0.

##### **d. Appointment of General Counsel**

Director Williams moved to appoint William Hair as General Counsel for COMB, seconded by Director Abel, passed 7/0/0.

##### **e. Appointment of Secretary, Treasurer and Auditor-Controller**

Director Williams moved to appoint General Manager Kate Rees as Secretary, Treasurer and Auditor-Controller, seconded by Director Abel, passed 7/0/0.

##### **f. Appointment of Assistant Secretary**

Director Williams moved to appoint Administrative Manager Janet Gingras as Assistant Secretary, seconded by Director Abel, passed 7/0/0.

##### **g. Establishment of Time and Place of Board Meetings**

Director Abel moved that the COMB Board Meetings would take place the 4<sup>th</sup> Monday of each month following the CCRB meeting which would begin at 2:15 P.M., seconded by Director Williams, passed 7/0/0.

#### **5. Proposed Annual Resolutions**

a. Resolution No. 455 Adopting an Annual Statement of Investment Policy

b. Resolution No. 456 Establishing a Supplemental Account Agreement for Telephone Transfers

c. Resolution No. 457 Authorizing Signatories for Revolving Fund Account at Santa Barbara Bank and Trust

d. Resolution No. 458 Authorizing Signatories for General Fund Account at Santa Barbara Bank & Trust

e. Resolution No. 459 Establishing a Check Signing Policy for General Fund Account for Payment of Claims

f. Resolution No. 460 Authorizing Signatories for General Fund Account at Santa Barbara Bank & Trust

g. Resolution No. 461 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims

h. Resolution No. 462 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at Washington Mutual Bank

**i. Resolution No. 463 Establishing Time and Place for Board Meetings**

Director Abel moved to approve the Annual Resolutions 455 through 463, seconded by Director Loudon, a roll call vote was taken, passed 7/0/0.

**6. Appointment of Outside Auditor to Prepare Financial Statements for the Fiscal Year Ending June 30, 2007 and the Independent Auditor's Report**

Ms. Rees reported that staff has been very pleased with the work product and prompt completion of the audit prepared by Bartlett Pringle Wolf, LLP. There were no reasons to engage a new firm at this time and staff's recommendation was to engage Bartlett Pringle Wolf, LLP for the Fiscal Year Ending June 30, 2007.

Director Williams moved to appointment Bartlett Pringle Wolf, LLP to perform the Fiscal Year ending June 30, 2007 audits for both COMB and CCRB, seconded by Director Loudon, passed 7/0/0.

**7. COMB General Manager Position**

Director Evans had included in the Board packet a memo recommending that the interim designation for the COMB General Manager be dropped at this time and make it a formal permanent appointment.

Director Evans moved to approve this position change, seconded by Director Abel. After Board discussion, Director Abel made a motion to call the question; a vote was taken 6/1/0, Director Loudon voting no. A vote was then taken on the motion to eliminate the interim designation for the COMB General Manager and make it a permanent appointment, passed 6/1/0, Director Loudon voting no.

**8. Reports from the Manager**

**a. Water Storage, Water Production Use, SWP Accounting**

The monthly reports were included in the Board packet

**b. Operations Report**

The June 2007 report on operations from Brett Gray was included in the board packet.

**c. 2006 Surcharge Accounting**

The June Cachuma Reservoir disposition of 2006 surcharge water was included in the board packet. Ms. Rees reported that of the 9,200 acre feet of 2006 surcharge water, 3,200 acre feet is required to be used for supplementing passage flows for steelhead in the mainstem Santa Ynez River and 500 acre feet is reserved for the

Adaptive Management Account, the use to be decided by the committee. The remaining water was used for target flows to meet the flow requirements at the Alisal Bridge. Ms. Rees also reported that in addition to available surcharge water, about 1,238 acre feet of Cachuma Project yield has been used to date to maintain target flows. The down stream WR 89-18 water rights release started July 23<sup>rd</sup> and will be used conjunctively to meet target flows.

Ms. Rees reported that a pipe vibration test on the outlet works piping would be conducted on July 24<sup>th</sup> to determine the maximum release rate possible. Currently the downstream releases are being made at 150 cfs.

**e. Cachuma Reservoir Current Conditions**

Date 07/23/2007

Lake elevation	736.48
Storage	150,453 acre feet
Rain (for the month to date)	0.00 inches
Rain YTD (for the season to date)	3.47 inches
Fish Release-Hilton Creek	(not reported) acre feet per day
Month to Date Fish Release	803.1 acre feet
Month to Date Spill	0.00 acre feet

**9. Capital Improvement Projects**

**a. Lateral 13 Project, Upper Reach, Cachuma Project**

Brett Gray reported that as part of the CIP program of work, Lateral 13 pipeline segments were removed from the SCC and replaced with new pipeline segments. Once the project was completed, the pipe was dissected and studied for a better understanding of its construction and the effects of corrosion. It was determined that all lateral and blow-off piping when originally constructed were completed without lining or the lining was of poor quality. This revealed that the corrosion was worse than expected. This information has caused the work activities to be directed towards greater inspection of these structures for corrosion and doing additional visual inspections from the inside of the SCC. Included in the board packet was a SCC corrosion report prepared by Flowers & Associates, Inc.

Mr. Gray also reported that Lateral 3A was videocamed and that he did not see anything critical that needed attention at this time.

**b. Lauro Debris Basin Project**

Mr. Gray highlighted the progress of the project. As previously reported there were no red legged frogs found in the project area. The permitting process has also begun, but it has been delayed due to the permitting agencies' concern with the cattails/wetlands surrounding the debris basin. Additional environmental work is being done to determine the effect on the cattails/wetlands.

Ms. Rees reported that the last thing to be done for the Lauro SOD project is habitat restoration. The Bureau of Reclamation will be soliciting bids for the re-vegetation project.

#### **10. Santa Barbara County's Integrated Regional Water Management Plan**

Ms. Rees reported that 22 of the 29 Cooperating Partners had approved the IRWMP. She had included in the board packet a list of the projects that will be submitted for Prop 50, Round 2 Step 1. COMB's project for the 2<sup>nd</sup> Pipeline, Upper Reach is on the list for \$4 million from the requested \$25 million grant total. The next step is for the consultant to submit the Step 1 grant application, which is due August 1, 2007.

The next phase would probably be an amended or new MOU for additional consultant work for the Step 2 grant application submittal. This would be funded by the agencies included on the project list. Ms. Rees indicated she would have more information by the August Board meeting.

#### **11. Director's Request for Agenda Items for Next Meeting**

There were no requests from the Directors.

#### **12. Meeting Schedule**

Ms. Rees announced that an employee appreciation lunch had been scheduled for Thursday, August 23<sup>rd</sup>. Ms. Rees invited the Board of Directors to join the staff for this lunch. The time and location would be announced later.

August 27, 2007 is the next regular COMB Board meeting following the 2:15 P.M. CCRB regular Board meeting, at the COMB office.

The Board Packets are available on the CCRB-COMB Website, [www.ccrb-comb.org](http://www.ccrb-comb.org)

#### **13. COMB Adjournment**

There being no further business, the meeting was adjourned at 3:46 p.m.

Respectfully submitted,

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Kate Rees, Secretary of the Board

Board of Directors Meeting  
Cachuma Operation & Maintenance Board  
July 23, 2007

**APPROVED:**

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Chuck Evans, President

sec.comb/boardminutes/07.23.07COMB Minutes.doc