

**MINUTES OF A SPECIAL MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

by Teleconference Call ONLY

**Thursday, May 13, 2021
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:06 PM

All attendees participated telephonically pursuant to California Governor Gavin Newsom's Executive Orders N-25-20 and N-29-20.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Tobe Plough, Montecito Water District Alternate

General Counsel Present:

William Carter, Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Timothy Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Joel Degner, Engineer/Operations Division Manager	

Others Present:

None

2. PUBLIC COMMENT

There was no public comment.

3. VERBAL REPORTS FROM BOARD COMMITTEES

- *Administrative Committee Meeting April 29, 2021* – Director Holcombe briefed the Board regarding the committee members' review of the proposed draft budget presented in this agenda as item number four. She noted that members and district managements supported the draft budget as presented and had not recommended any cuts to the already tightly crafted document.

4. COMB PROPOSED DRAFT FISCAL YEAR 2021-22 OPERATING BUDGET

Ms. Gingras introduced the agenda item and asked Mr. Lyons to present the draft budget to the Board. Mr. Lyons referred to the powerpoint presentation included in the Board packet. He provided an overview of various components of the draft budget, including a recap of the budget process, projected managed

revenues and net budget changes over the prior year. Further he detailed the anticipated expenses for each division, including projected salaries.

Mr. Lyons invited Mr. Degner to discuss the Infrastructure Improvement Projects and other Special Projects planned for the upcoming fiscal year. Mr. Degner provided comment regarding the status and timeline of each of the planned projects.

Mr. Lyons then asked Mr. Robinson to review the Habitat Improvement Projects and Fisheries Support Services. Mr. Robinson provided detail regarding the projected expenses comprising each line item.

Mr. Lyons fielded questions and comments from the Board, including a request to illustrate the budget variance over the prior year, as allocated by each Member Unit's percentage of support.

5. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

Ms. Gingras proposed to include a discussion of video webinar meetings on the next Board meeting agenda. The proposal garnered approval from Board members.

6. MEETING SCHEDULE

- **May 24, 2021 Regular Board Meeting (by teleconference only) at 1:00 P.M.**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

7. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 1:56 PM.

Respectfully submitted,

Janet Gingras

[Janet Gingras \(Jul 22, 2021 17:01 PDT\)](#)

Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:

Polly Holcombe

[Polly Holcombe \(Jul 22, 2021 17:03 PDT\)](#)

Polly Holcombe, President of the Board