

MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, September 25, 2017

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Harwood 'Bendy' White, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Dave Stewart, Operations Division Manager
Edward Lyons, Administrative Manager/CFO	Joel Degner, Water Resources Engineer
Adriane Passani, Admin Asst. III/Bookkeeper	Scott Engblom, Project Biologist
Daniel Razo, Biologist Aide	William Carter, General Counsel

Others Present:

Philip Walker, Santa Barbara resident	Fray Crease, SB County Water Agency
Bob McDonald, Carpinteria Valley Water District	

2. Public Comment

Mr. Walker commented on the construction of Dams, highlighting the engineering and construction of the Crystal Springs Reservoir in San Mateo County, which lies on the San Andreas Fault. Mr. Walker also mentioned the failure to the spill way of the Guajataca Dam, located in Puerto Rico, which occurred in the aftermath of the recent storm event.

3. Introduction of New Staff

Ms. Gingras introduced COMB's newest employee, Joel Degner, Water Resources Engineer, who started with COMB on September 25th. The Board welcomed Mr. Degner, and noted they looked forward to the continued opportunity to work with him.

4. Consent Agenda

a. Minutes

- August 28, 2017 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the board packet. Mr. Lyons highlighted the payments made to the ACWA/JPIA for health insurance in order to coincide within the current Fiscal Year. Mr. Lyons also highlighted an ACH payment made to Wright Express Fleet Services, due to the amount of fuel needed to run the generators during the Whittier Fire in addition to the Stilling Basin project. Director Holcombe requested information regarding the payment made for the calibration of pressure transmitters. Mr. Stewart responded that pressure transmitters located at the reservoir are calibrated quarterly. Director Holcombe moved to approve the consent agenda as presented, seconded by Director Hanson; the motion passed by 6/0/1 vote:

Ayes: White, Holcombe, Hanson, Morgan

Nayes:

Absent/Abstain: Walsh

5. Verbal Reports from Board Committees

- *Operations Committee Meeting – September 21, 2017:* Ms. Gingras presented the item and noted that the item will be discussed separately on today's agenda.

6. Resolution No. 646 – Fish Passage Improvement Project at Quiota Creek Crossing 5

Ms. Gingras presented the item and highlighted new information that was received regarding the bid protest in the last thirty minutes prior to the meeting. At 2:00 p.m., Mr. Carter reached out to the audience to inquire if there were any representatives from Shock Contracting. There were no responses from the audience. Mr. Carter proceeded to inform the Board that at 1:30 PM that afternoon, COMB received a letter via email dated September 25th, from Shock Contracting Corporation. Due to the fact that the Board has not been able to review the new information, the matter was postponed. Director White requested to postpone the matter until after closed session, seconded by Director Holcombe, the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

7. Resolution No. 647 – Lake Cachuma Bathymetric Survey

Ms. Gingras reviewed the item as incorporated in the board packet and presented new information provided by Staff regarding FEMA funding. Ms. Gingras requested a continuance of the matter so that more research can be performed, and fielded questions from the Board. Director Hanson commented that if the concern is about water quality, could there be a possibility to secure funding for water quality testing and requested to hear more information from COMB Staff regarding that issue. Mr. McDonald questioned information on the difference in price between a partial Bathymetric Survey and a full Bathymetric Survey. Director White expressed his concerns about potentially missing the window for eligibility due to other national

disasters but also noted that it is important to implement funding appropriately. The Board agreed to continue the matter in order for COMB Staff to perform more research surrounding the Bathymetric Survey. No action from the Board was required.

8. **General Manager Report**

- Meetings
- Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report and highlighted the meeting that took place between the Santa Barbara County and the Member Agencies to review topics regarding the renewal of the Master Contract. Ms. Gingras also highlighted her attendance at a meeting that took place on September 11th between multiple agencies to discuss the Whittier Fire water quality impact on Lake Cachuma. A follow-up meeting will take place but has not yet been scheduled. Furthermore, Mr. Gingras touched on the O&M contract renewal process, stating that she will inform the Board with an updated schedule to discuss the contract, water rates and other related topics as soon as Reclamation provides additional information. Ms. Gingras fielded questions from the Board.

Ms. Gingras introduced the Operations Division Activities, noting a presentation was given by Mr. Ellison from HDR at a meeting with staff and the Member Agency's technical staff regarding the AVAR replacement program.

Ms. Gingras introduced the Fisheries Division Activities, providing the results from the recent electrical storm which caused a power outage at Bradbury Dam. Mr. Engblom provided additional information as the effects of the storm. Director Holcombe requested more detailed information as to the time of notification when a power outage occurs, in addition to the response time. Mr. Engblom stated that the Fisheries team creates an incident report in response to this type of situation, and will provide the report to the Board.

9. **Operations Division Report**

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart noted features as presented in his report in the board packet and offered to field any questions from the Board

10. **Fisheries Division Report**

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Engblom presented the item as incorporated in the board packet, highlighting the Hilton Creek Watering System as well as Downstream water rights releases which started on

8/21/2017. Mr. Engblom also conducted a brief presentation regarding the ongoing progress with the cattle exclusion fencing project completed at Salsipuedes Creek. Mr. Engblom requested to field questions from the Board.

11. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Razo updated the Board on the progress of the Oak Tree Program, as presented in the board packet, and highlighted the harvesting of acorns for the next planting season. Mr. Razo fielded questions from the Board.

12. Monthly Cachuma Project Reports

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as included in the Board packet, and included recent email correspondence received from the Bureau of Reclamation in response to the inquiry from the city regarding unaccounted for water, and stated that there will be further discussions. Mr. Gingras fielded questions from the Board.

13. Directors' Request for Agenda Items for Future Meeting

- Director Holcombe reiterated the request for more information regarding water rates derived from the Bureau.

14. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 3:51 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

15. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:41 p.m.

Item 14: The COMB Board authorizes the initiation of civil litigation against ID No. 1 in order to enforce the payment of quarterly assessments and for legal counsel to take appropriate litigation actions. Director Holcombe moved to approve the filing of the Complaint as discussed, seconded by Director Hanson, the motion carried 4/0/1/2 as follows:

Ayes: Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain: White

6. Resolution No. 646 – Fish Passage Improvement Project at Quiota Creek Crossing 5

Mr. Carter reiterated that there were no representatives from Shock Contracting Corporation that appeared at today’s board meeting. Mr. Carter also reiterated the late rebuttal correspondence that was received shortly before the meeting, in which Shock Contracting requested additional time to prepare their protest. Mr. Carter proceeded to provide the Board with two options, recommending either 1) continue the matter to a later date, or 2) reject all bids and direct COMB’s General Manger to send out a new RFP at the appropriate time. Mr. Carter fielded questions from the Board. Director White moved to reject all bids and requested the General Manager issue a new request for proposals when appropriate, seconded by Director Holcombe, the motion passed by 6/0/1 vote as follows:

Ayes: White, Holcombe, Hanson, Morgan

Nayes:

Absent/Abstain: Walsh

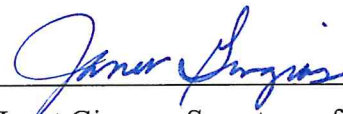
16. Meeting Schedule

- **October 23, 2017 at 2:00 P.M., COMB Office**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

17. COMB Adjournment

There being no further business, the meeting adjourned at 5:20 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>