

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD**

held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, October 22, 2012

1. Call to Order, Roll Call

The meeting was called to order at 2:05 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

Directors present:

Lauren Hanson	Goleta Water District
Bob Lieberknecht	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara

Others present:

Bruce Mowry	Tony Trembley
John McInnes	Tim Robinson
Rebecca Bjork	Charles Hamilton
Tom Brown	Janet Gingras
Ruth Snodgrass	Sonia Fernandez
David Baum	Adelle Capponi
Chris Dahlstrom	Karen Carroll
Douglas DeFlitch	Nick Zaninovich

2. Public Comment

There were no comments from the public.

3. Consent Agenda

- a. Minutes:**
September 24, 2012 Regular Board Meetings
- b. Investment Funds**
Financial Report
Investment Report
- c. Payment of Claims**

Director Francisco moved to approve the consent agenda as presented, seconded by Director Lieberknecht, passed 7/0/0.

4. Report From Board Committees

a. Administrative Committee Meeting, October 4, 2012

President Hanson reported on the Administrative Committee meeting held October 4, 2012, the agenda was included in the board packet. President Hanson reported that the Committee is working on the structure of employee benefits and hope to bring something to the Board at the November meeting.

The Committee is also developing a procedure to be brought before the Board in November for consideration regarding the request from US Bureau of Reclamation for telephonic access to COMB Board meetings.

President Hanson reported that the Committee had seen the design plans for the oak tree removal for MURRP. This will also be on the next Admin meeting agenda as additional information was requested. General Manager Bruce Mowry reported that 16 trees were removed and these were the trees shown on the design.

The Purchase Order tracking worksheet that staff prepares will in some form be presented to the Board for information.

5. Report/Discussion on Unaccounted for Water and Two Percent System Loss

Bruce Mowry reported that the unaccounted water identified each month on the Water Production and Use Report is the difference between total water production from Lake Cachuma and total water deliveries recorded for the month. The total water deliveries number includes the amount of State Water delivered to the South Coast, the Cachuma Lake demand delivered to the Member Units as calculated from the COMB meter reads, and the South Coast storage gain or loss from all reservoirs. The difference between the production number and the deliveries number is the unaccounted water. It is a reasonable assumption that there is a +/- 6% unaccounted for water. Included in the board packet was a chart of the unaccounted water for the Upper Reach and one for the Lower Reach.

Mr. Mowry also reported that the two percent system losses credited each month to Carpinteria Valley Water District (CVWD) stems from a discussion and arrangement in 2008 between the Member unit Managers from CVWD and Montecito Water District (MWD), their Engineers and COMB. This discussion was due to a large discrepancy between the total metered water used for CVWD and CVWD actual customer sales of Cachuma Project Water. Director Morgan reported that MWD and CVWD had come to an agreement on the two percent loss in June 2010. The original letter had not been sent to COMB at that time but would be sent to COMB that will describe in detail the decision made by CVWD and MWD in 2010.

It was suggested that a full discussion at a later date might be helpful in order to address any confusion on the standard being used and verify the source of the standard used regarding the +/- 6% unaccounted for water.

6. Progress Report on Cachuma Lake Oak Tree Program

Included in the board packet was the progress report on the Cachuma Lake Oak Tree Program prepared by Tim Robinson and Scott Volan. Consultant Ken Knight will be giving a presentation at the November meeting.

7. Report on Modified SCC Upper Reach Reliability Project

The monthly report prepared by David Baum was included in the board packet. Mr. Mowry reported that the project is progressing very well; by October 30th water will be flowing through the new pipe.

a. Contingency Plans for SCC Shutdowns

The Contingency Plan for the October 30th shutdown was included in the board packet. The plan was also being discussed among the agencies engineers, managers, COMB staff and the US Bureau of Reclamation.

b. MURRP Expenditures

The monthly list of MURRP expenditures was included in the board packet.

8. Report on Quiota Creek Crossing 7 Fish Passage Improvement Project

The monthly report from David Baum and Tim Robinson was included in the board packet. The contractor continues to make good progress and is about a week ahead of the construction schedule. The ConTech Bridge was successfully installed on 10/4/2012. To save 4 mature trees, one wing wall was shifted by 15% which generated a change order to increase the size of the required block retaining wall that was approved by the COMB General Manager for \$12,896.30

9. Conveyance System Operations Program Report

The monthly report prepared by Shane King was included in the board packet. Bruce Mowry highlighted the Toro Canyon billing meter that was replaced by COMB staff.

10. Fisheries Program Report

Tim Robinson's monthly report was included in the board packet. Mr. Robinson reported that the Adaptive Management Committee met on 9/27/2012 to discuss and approve a release of the Adaptive Management Account (AMA) water to maintain residual pool depth within the Refugio and Alisal reaches of the Lower Santa Ynez River where steelhead/rainbow trout were present. A total of 35 acre-feet of AMA water was used for the release.

11. Reports From the Manager

a. Cachuma Water Reports

The monthly reports were included in the board packet.

b. Cachuma Reservoir Current Conditions

The Lake Cachuma Daily Operations report through October 17, 2012 was included in the board packet.

c. Lake Cachuma Quagga Survey

The County's summary of Aquatic Invasive Species Inspection Program for September 2012 was included in the board packet.

d. COMB Activities

1. Prop 84 Update

Bruce Mowry reported that there were 114 projects submitted by September 17th for the potential funding for Prop 84. The committee members will continue to review the projects the week of October 15.

2. Progress on Glen Anne Reservoir

Bruce Mowry had included a memo in the board packet on the progress of a potential project at Glen Anne Reservoir.

12. Septic System Report

Bruce Mowry reported that the septic tank located at the Glen Anne Turn Out is presently being used as a holding tank without a connected leach field system. At the completion of the MURRP the construction trailer that is presently utilizing this tank for a single restroom will be removed.

President Hanson reminded the Board that the leach field associated with this septic tank should not be used for any waste disposal.

13. Report on Clay Pipe installed by Reclamation

Bruce Mowry had prepared a report for the board packet on the clay pipe installed by the US Bureau of Reclamation in the 1950's when the Cachuma Project was built.

14. Update on Capital Improvement Plan

Bruce Mowry reported on the update of the Capital Improvement Plan. This was the subject of the General Managers meeting on October 3, 2012. Mr. Mowry included in the board packet a draft of the CIP list of projects. Director Morgan suggested that another approach to maintaining the system should be to make the system operate another 50 to 75 years. Look at what needs to be done to maintain the system and incorporate these projects in the CIP and also be ready to deal with emergencies.

Director Beebe suggested that setting some expenditure guidelines might be of some value for developing the CIP. The Member Units have tight budgets and this may be of some value for COMB.

Director Morgan suggested that the Bureau might want to be more involved with the General Managers meeting where their input might be very useful at that level.

Nick Zaninovich, Chief, Operations Division, US Bureau Reclamation suggested a two-fold approach, what do we do now to maintain the system and also looking at the future when the system would need to be replaced. Mr. Zaninovich recommended that risk assessments be made to the system, priorities established and budget accordingly.

15. Directors' Request for Agenda Items for Next Meeting

There were no additional requests for agenda items for the next meeting.

16. [Closed Session]:

- a. **Conference with Legal Counsel – Anticipated Litigation**
 - (1) **Initiation of Litigation Pursuant to Government Code Section 54956.9 (c): One case**

- b. **Public Employee Performance Evaluation – Government Code Section 54957**

Title: General Manager

Tony Trembley announced that the Board would adjourn into closed session, conference with legal counsel to discuss Item 16a and 16b.

The Board entered into closed session at 4:23 p.m. and came out of closed session at 5:13 p.m. There was no action to report out of closed session.

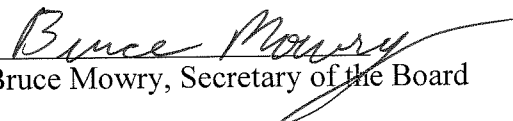
17. Meeting Schedule

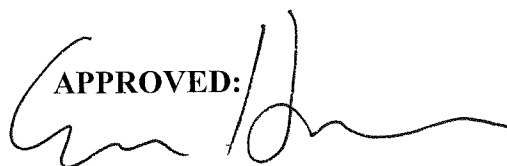
- The next regular Board meeting will be held November 19, 2012 at 2:00 P.M.
- The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

18. COMB Adjournment

There being no further business, the meeting was adjourned at 5:13 p.m.

Respectfully submitted,


Bruce Mowry, Secretary of the Board

APPROVED: 
Lauren Hanson, President of the Board