

MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, October 23, 2017

1. Call to Order, Roll Call

The meeting was called to order at 2:01 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Harwood 'Bendy' White, City of Santa Barbara
Alonzo Orozco, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Joel Degner, Water Resources Engineer
Edward Lyons, Administrative Manager/CFO	David Flora, Water Service Worker III Lead
Adriane Passani, Admin Asst. III/Bookkeeper	William Carter, General Counsel (by phone)

Others Present:

Kelly Dyer, City of SB Public Works	Tom Fayram, SB County Water Agency
Philip Walker, Santa Barbara resident	

2. Public Comment

Mr. Walker addressed the board regarding cost effectiveness for a fix based pumping structure. He also commented on the recent fires in the area and that PG&E uses steel poles within their high impact burn areas in the San Diego area. Additionally, he mentioned that Oroville repair costs were higher than reported.

3. Consent Agenda

a. Minutes

- September 14, 2017 Special Board Meeting
- September 25, 2017 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the board packet. Mr. Lyons highlighted specific items on the paid claims report to the Board, which included the annual payments made to the Bureau of Reclamation for the Safety of Dams (SOD) contracts for Lauro and Bradbury, and stated the member units were in turn assessed accordingly. Additionally, Mr. Lyons reported the annual payment made to ACWA/JPIA for general liability insurance. Ms. Gingras fielded questions from the Board. Director White moved to approve the consent agenda as presented. Seconded by Director Hanson; the motion passed by 5/0/1/1 vote:

Ayes: White, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain: Orozco

4. Verbal Reports from Board Committees

- ***Operations Committee Meeting – October 18, 2017:*** Ms. Gingras presented the items and noted that each item will be an action on today's agenda or reported on within one of today's staff reports.
- ***Administrative Committee Meeting – October 18, 2017:*** Director Morgan presented the items and noted that the items will be discussed separately on today's agenda.

5. Unexpended Funds – Fiscal Year 2016-17

Ms. Gingras presented a cash basis analysis to the Board regarding unexpended funds for FY 2016-17. Historically, the method of return to the member agencies of unexpended funds is processed through the annual audit. Ms. Gingras proposed to return the funds for fiscal year 2016-17 to the member agencies, respectively. Director Orozco inquired as to if the unexpended funds can be used in other areas through COMB. Ms. Gingras responded that the budget assessments for the current fiscal year have been appropriately assessed. Director Hanson moved to approve the return of unexpended funds to each member agencies. Seconded by Director White, the motion passed by 5/1/1/0 vote as follows:

Ayes: White, Hanson, Morgan

Nayes: Orozco

Absent: Walsh

Abstain:

6. Financial Review – 1st Quarter Fiscal Year 2017-18

Ms. Gingras introduced the item as incorporated in the board packet. Mr. Lyons followed with an explanation of the new quarterly financial report that provides the financial performance and activity review for the fiscal year to date. Mr. Lyons gave a detailed overview of the three categories listed within the report and requested to field questions from the Board. Ms. Dyer inquired as to any consideration for a reserve policy. Director White mirrored Ms. Dyer's comments and the concern of timing issues to secure funding in the event of an emergency. Ms. Gingras commented in response that the member agencies have a reserve policy in place, for which COMB can approach the Board for consideration of use if an emergency arises. She also

stated that COMB is currently working on a revision of the Fiscal Policy where there is discussion of an operational reserve.

7. Whittier Fire Potential Impacts and Preparations

Mr. Degner presented the report as incorporated in the board packet, and provided insight on FEMA funding requirements as it relates to disaster funding, as well as information regarding historical Bathymetric surveys and sedimentation impacts for Lake Cachuma. Mr. Degner discussed the potential of sedimentation build up around the North Portal Intake Tower due to the effected burned area within the watershed caused by the Whittier Fire, and the preparations by COMB staff to monitor and mitigate the potential harmful impacts. Mr. Degner fielded questions from the Board.

Mr. Fayram included information regarding debris protection and the possibility of crew assistance for COMB in order to lower cost estimates. Mr. Fayram mentioned a meeting between the appropriate agencies scheduled for October 31st, for further discussion on related water quality issues.

8. General Manager Report

- Meetings
- Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report as incorporated in the Board Packet and facilitated discussion related to the continued conversation with US Bureau of Reclamation (USBR) staff regarding the 2018 Cachuma Project Water rates, ACWA/JPIA's Workers Compensation, Liability, and Property Risk Assessment, as well as upcoming operational projects. Ms. Gingras requested to field questions from the Board.

9. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Flora presented the report on behalf of Operations Division Manager, Mr. Stewart, and gave a detailed summary of the Division's tasks and objectives for the month. Mr. Flora fielded questions from the Board.

10. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the items as incorporated in the board packet, highlighting the Hilton Creek Watering System as well as Downstream water rights releases which began on

8/21/2017. Mr. Robinson offered further detail on recent Fisheries Division activities, including the lengthy report provided to the Board outlining the efforts with the dewatering of the Stilling Basin project, and fielded questions from the Board.

11. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson updated the Board on the progress of the Oak Tree Program, as presented in the board packet, and fielded questions from the Board.

12. Monthly Cachuma Project Reports

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as included in the Board packet, and noted information received regarding the downstream releases continuing through early to mid-November. Mr. Gingras fielded questions from the Board.

13. Directors' Request for Agenda Items for Future Meeting

- Director Orozco requested to be kept in the loop with the inquiries and new information from the USBR in regards to FYE 2015 and 2016 deficits, and the 2018 Cachuma Project Water Rates.

14. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:15 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

15. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:20 p.m.

There was no reportable action.

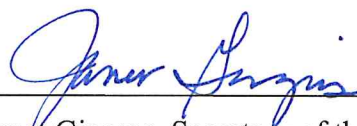
16. Meeting Schedule

- **November 27, 2017 at 2:00 P.M., COMB Office**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

17. **COMB Adjournment**

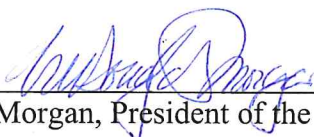
There being no further business, the meeting adjourned at 4:21 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>