

**MINUTES OF REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD
Monday, July 26, 2021
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:03 PM

All attendees participated electronically pursuant to California Governor Gavin Newsom's Executive Order N-08-21.

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter, Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Shane King, Operations Supervisor
Edward Lyons, Administrative Manager/CFO	Perri Wolfe, Administrative Analyst
Joel Degner, Engineer/Operations Division Manager	Dorothy Turner, Administrative Assistant II
Timothy Robinson, Fisheries Division Manager	

Others Present:

Dakota Corey, City of Santa Barbara	Kathleen Werner, Goleta Water District
Matt Young, County of Santa Barbara	

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of June 28, 2021 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras introduced the Consent Agenda items and requested that Mr. Lyons provide pertinent financial information. Mr. Lyons reviewed revenues briefly and focused the Board's attention on a number of expenditures of note, including payments to Aspect Engineering, the United States Geological Survey, Advanced Cabling Systems and the ACWA JPIA enrollment for Mr. Degner in their leadership program.

Director Hanson put forth a motion to approve the Consent Agenda as presented. Director Sneddon seconded the motion which carried with a unanimous vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

4. BOARD COMMITTEE APPOINTMENTS FOR FISCAL YEAR 2021-22

1. Administrative Committee
2. Operations Committee
3. Fisheries Committee
4. Lake Cachuma Oak Tree Committee
5. Public Outreach Committee

President Holcombe introduced the Committee Appointments item and asked the directors if anyone wished to change Committee assignments. All directors indicated a desire to remain in their current roles. President Holcombe stated that appointments could be changed at any time during the year, if circumstances warranted, but no changes for Fiscal Year 2021-22 will be made at this time.

5. PROPOSED ANNUAL RESOLUTIONS

- a. Resolution No. 726 Adopting Annual Statement of Investment Policy
- b. Resolution No. 727 Authorizing Investment of Monies in the Local Agency Investment Fund
- c. Resolution No. 728 Establishing a Supplemental Account Agreement for Telephone Transfers
- d. Resolution No. 729 Establishing a Check Signing Policy for General Fund Account Payment of Claims
- e. Resolution No. 730 Authorizing Signatories for General Fund Account at American Riviera Bank
- f. Resolution No. 731 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- g. Resolution No. 732 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 733 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- i. Resolution No. 734 Establishing a Time and Place for Board Meetings

Ms. Gingras presented the annual resolutions for the Directors' consideration, noting that they could be addressed together or separately at the Board's pleasure. Director Hanson motioned to approve the resolutions in a single motion. Seconded by Director Sneddon, the motion carried with a unanimous vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

6. GENERAL MANAGER REPORT

- Administration
- Virtual Meetings

Ms. Gingras presented the General Manager report, noting Governor Newsom's recent visit to Lake Lopez and his declaration of a drought emergency, followed by the same from the County of Santa Barbara. The declaration provides COMB an opportunity to be alert for drought mitigation grant funds. According to Mr. Degner, the declaration smooths permitting processes but will not affect COMB's operations. Ms. Gingras provided an update on the COMB Office Building replacement project, noting that demolition was currently underway. She updated the Board regarding information gathered from various meetings attended by COMB staff, including the regular Office of Emergency Management meeting attended by Mr. Lyons, who also provided a brief report. Ms. Gingras fielded comments and questions from the Board.

7. ENGINEER'S REPORT

- Climate Conditions
- Lake Elevation Projections
- Emergency Pumping Facility and Secured Pipeline Project
- Infrastructure Improvement Projects

Mr. Degner initiated his report with an update on drought conditions and a look at winter projections. The National Weather Service is projecting a 66% chance of La Nina conditions, which are typically dryer years. He provided a chart illustrating the historical usage of the Emergency Pumping System (EPPF) and reported briefly on the pending Above the Narrows Account Water Rights Release. Mr. Degner discussed possible windows for installation of the secured pipeline based up climate conditions and lake elevation. Finally Mr. Degner provided updates on the various Infrastructure Improvement Projects, particularly noting that the Isolation Line Valve project will soon be out for bid and that the draft report on the Sanitary Survey is scheduled to be completed in October 2021. Mr. Degner fielded questions and received consensus from the Board concerning the secured pipeline project.

8. OPERATIONS DIVISION REPORT

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. King presented the Operations Division activities reporting that staff had been focusing on preparation for the COMB mobile office demolition. Mr. King provided updates to various project including recently replaced PLCs, an upgrade of conduit and wires to the North Portal PLC, the annual cathodic protection surveys and various other ongoing activities. He fielded questions from the Board.

9. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson commenced the Fisheries Division report with flow data to Hilton Creek and the Hwy 154 bridge. He discussed the impact of the falling lake elevation on the flow adjustments to Hilton Creek

Mr. Robinson outlined the plan for the water rights release beginning August 2nd and expected to taper off by November. He received compliments from the Board.

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree Program report. Noting the dry weather conditions, he advised that staff has been irrigating newly planted trees as well as those planted in past years on a rotating basis. Additionally, Mr. Robinson noted plans under way to hire seasonal staff to assist with program work.

11. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports, indicating nothing unusual for the period.

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no requests from Directors.

13. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief

The Board adjourned into Closed Session at 2:12 PM.

14. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 13a. Name of matter: *Kimball-Griffith L.P. v. Brenda Wren Burman, et al.*, Case No. 2:20-cv-10647
– Request for Declaratory and Injunctive Relief

The Board reconvened into Open Session at 2:25 PM. There was no reportable action.

15. MEETING SCHEDULE

- **August 23, 2021 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

17. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 2:28 PM.

Respectfully submitted,

Janet Gingras

[Janet Gingras \(Aug 26, 2021 13:52 PDT\)](#)

Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:

Polly Holcombe

[Polly Holcombe \(Aug 26, 2021 13:54 PDT\)](#)

Polly Holcombe, President of the Board