

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA 93105**

**Monday, June 24, 2019
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:00 PM

Directors Present:

Lauren Hanson, Goleta Water District
Polly Holcombe, Carpinteria Valley Water District
Tobe Plough, Montecito Water District
Kristen Sneddon, City of Santa Barbara

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Tim Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Joel Degner, Water Resources Engineer	

Others Present:

Kelley Dyer, City of Santa Barbara	Don Sims, Genesis Pipe Rehab
Cori Hayman, Montecito Water District	Nick Turner, Montecito Water District
Mark Preston, SY Valley We Watch	Matt Young, Santa Barbara County Water Agency

2. PUBLIC COMMENT

Mr. Preston shared several comments with the Board concerning water releases, Lake Cachuma history, water usage and management.

Mr. Sims introduced himself to the Board as a sales representative working with companies providing infrastructure rehabilitation technologies and suggested there might be possible applications for COMB.

3. CONSENT AGENDA

- a. Minutes of May 9, 2019 Special Board Meeting
- b. Minutes of May 20, 2019 Regular Board Meeting
- c. Investment of Funds
 - Financial Reports
 - Investment Reports
- d. Review of Paid Claims

Ms. Gingras presented the Consent Agenda, noting total receipts for May 2019 and commenting on a few of the paid claims. The Consent Agenda was divided into three motions.

Director Sneddon motioned that the Board approve the Minutes of the May 9, 2019 Special Board meeting. Seconded by Director Hanson, the motion passed with five in favor and one abstention.

Ayes: Sneddon, Hanson, Holcombe

Nays:

Absent:

Abstain: Plough

Motion was made by Director Hanson to approve the Minutes of the Regular Board Meeting of May 20, 2019. Director Sneddon seconded and the motion passed with a vote of four in favor and two abstentions.

Ayes: Sneddon, Hanson

Nays:

Absent:

Abstain: Plough, Holcombe

Director Hanson motioned to approve the remaining items of the Consent Agenda. Motion was seconded by Director Sneddon and passed unanimously with a vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- *Fisheries Committee Meeting – June 17, 2019* – Director Hanson recapped the items on the Fisheries Committee Meeting agenda as provided in the Board packet. She noted that the Scopes of Work for Fiscal Year 2019-20 are addressed within this meeting's agenda.

5. FISCAL YEAR 2019-20 ELECTIONS AND APPOINTMENTS OF CACHUMA OPERATION AND MAINTENANCE BOARD

- a. Election of President
- b. Election of Vice-President

- c. Appointment of ACWA/JPIA Representative and Alternate
- d. Appointment of General Counsel
- e. Appointment of Secretary of the Board
- f. Appointment of Treasurer and Auditor-Controller

Preparatory to nominations, President Holcombe expressed her willingness to continue serving as President, if the Board so desired. Director Sneddon moved that President Holcombe be nominated to continue as President of the Board for the upcoming fiscal year. Seconded by Director Hanson, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

Director Hanson queried whether Director Sneddon might like to step up as Vice-President. After discussion, Director Hanson nominated Director Sneddon for the office of Vice-President. Seconded by Director Holcombe, the motion passed unanimously with six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

Ms. Gingras suggested the slate of appointments listed under items c-f be addressed in a single motion. Accordingly, Director Hanson motioned that those currently appointed, as contained in the staff memo, be re-appointed for the upcoming fiscal year. Director Sneddon seconded the motion which passed unanimously with six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

6. SCOPES OF WORK - FISHERIES DIVISION PROFESSIONAL CONSULTING SERVICES FOR FISCAL YEAR 2019-20

Mr. Robinson presented the scopes of work for fiscal year 2019-20, providing historical background on the development of the scopes of work. The scopes of work are determined by COMB and have been pared down to the four before the Board for approval. Mr. Robinson fielded questions from the Board. Following discussion, Director Hanson motioned that the Board approve the scopes of work for fiscal year 2019-20 for the Fisheries Division. Director Plough seconded and the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Plough, Hanson, Holcombe

Nays:

Absent:

Abstain:

7. GENERAL MANAGER REPORT

- Administration
- Personnel
- U.S. Bureau of Reclamation

Ms. Gingras presented the General Manager report as provided in the Board packet, highlighting field work beginning on the annual CAFR audit and single audit, staff attendance at an infrastructure funding fair and identification of possible grant funding for the Lake Cachuma Water Quality & Sediment Management Study. Further, she highlighted upcoming management anti-harassment training and COMB's ESRI Conference presentation of Lake Cachuma sedimentation using GIS and subsequent comparisons. She updated the Board on the status of the Hilton Creek Watering System snorkel repair. At the Board's request, Mr. Robinson further discussed the repairs necessary to the Hilton Creek Watering System.

8. WATER RESOURCES ENGINEER / OPERATIONS DIVISION REPORT

- Climate Conditions
- Lake Water Quality and Sediment Management Study
- Infrastructure Improvement Project Status
- Report of Operations

Mr. Degner presented the Water Resources Engineer report, reviewing the demands on the water supply and the upcoming Gibraltar releases required by the Gin Chow decision. He reported on the recent nutrient and algal sampling at Lake Cachuma and the comparison bathymetric studies of sedimentation deposits within the lake, which will be presented at the upcoming ERSI Conference in July. Mr. Degner reviewed the statuses of the Infrastructure Improvement Projects. Ms. Gingras complimented staff for securing a \$750,000 grant from Reclamation for the secured pipeline project. Mr. Degner fielded questions from the Board.

Mr. Degner presented the Operations Division report, noting general ongoing maintenance. He highlighted additional required inspections of Lauro reservoir, due to higher elevation which was remediated by temporary suspension of inflows from the Gibraltar penstock. Further, he highlighted the upgrade of the Field Mapplet server.

9. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, noting previously discussed repairs ongoing for the Hilton Creek Water Systems and the tri-annual snorkel surveys underway. The Quiota Creek Crossing 8 project was discussed. Finally, Mr. Robinson reported that the 2017 Annual Monitoring Summary was out for review and the Annual Monitoring Report would go to Reclamation that day. He fielded questions from the Board.

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree Program report. He reported that irrigation and weeding were the focus for the prior month and that the operations crew assisted in a fire safety road grading task. He noted he is anticipating the annual Oak Tree Committed meeting in July and that he will attend the ESRI conference.

11. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports, noting that no State water has been deposited in the lake. She reported that Member Agencies had secured their full allocations for this water year and had requested full allocations for next water year as well. A short discussion followed regarding potential work-arounds for incoming State water.

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

Director Holcombe requested that a conversation about preferred methods of communication be scheduled. Direct Sneddon suggested that the Board might wish to review the scheduling of Board meetings, as the need for the 1:00 PM accommodation no longer exists.

13. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 2:33 PM.

14. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 13a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board came out of Closed Session at 2:44 PM. There was no reportable action.

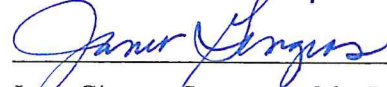
15. MEETING SCHEDULE

- July 22, 2019 at 1:00 PM, COMB Office
- Board Packages available on COMB website www.cachuma-board.org

16. COMB ADJOURNMENT

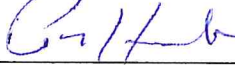
There being no further business, the meeting was adjourned at 2:46 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Polly Holcombe, President of the Board

√	<i>Approved</i>
	<i>Unapproved</i>