

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, January 23, 2017**

1. Call to Order, Roll Call

The meeting was called to order at 2:02 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors present:	W. Douglas Morgan	Montecito Water District
	Harwood 'Bendy' White	City of Santa Barbara
	Polly Holcombe	Carpinteria Valley Water District
	Lauren Hanson	Goleta Water District

Others present: Janet Gingras, Edward Lyons, Dave Stewart, Tim Robinson, Jacqueline Kern, Adriane Passani, William Carter, Dan Ellison, Gary Kvistad, Phil Walker, Fray Crease, Kelley Dyer

2. Public Comment

Mr. Phil Walker expressed concerns regarding drainage systems, carry-over and purchased water. Director Morgan addressed these concerns stating with a 7-day dry weather forecast it would be unlikely that a spill level is reached.

3. Consent Agenda

- a. **Minutes**
December 19, 2016 Regular Board Meeting
- b. **Investment Funds**
Financial Reports
Investment Reports
- c. **Review of Paid Claims**

Director Holcombe moved to approve the consent agenda as presented, seconded by Director White, which carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

Absent/Abstain: Walsh

4. Verbal Reports From Board Committees

Oak Tree Committee Meeting – January 12, 2017

Director White confirmed Committee recommends collaborating with County Parks and plant between 200-400 trees. Director White complemented the effort on the annual report and applauds the 85% success tree survival rate.

Fisheries Committee Meeting – January 13, 2017

Director Holcombe confirmed Committee reviewed change order No. 2 request and recommends Board approval.

5. Proposed Resolutions

- a. Resolution No. 624 Authorizing Signatories for General Fund Account at American Riviera Bank
- b. Resolution No. 625 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- c. Resolution No. 626 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- d. Resolution No. 627 Authorizing Investment of Monies in the Local Agency Investment Fund
- e. Resolution No. 628 Establishing a Supplemental Account Agreement for Telephone Transfers

Ms. Janet Gingras, General Manager, noted that due to the hiring of Mr. Edward Lyons, Administrative Manager/CFO, these bank account resolutions will add and authorize Mr. Lyons as signatory on the accounts.

Director Morgan moved a motion to approve all resolutions (No.'s 624-628) as presented, seconded by Director Hanson, which carried 6/0/01 as follows:

Ayes: Hanson, Holcombe, Morgan, White

Nays: None

Absent/Abstain: Walsh

6. Lake Cachuma: Emergency Pumping Facility (EPF) Project

Mr. Dan Ellison, HDR Engineering, Inc., presented the Emergency Pumping Facility (EPF) Project. He noted alternatives for long-term pump station operations; advantages and disadvantages of each and stated the information had been introduced to Member Unit General Managers. The decision matrix was reviewed and possible options were discussed. Mr. Ellison noted the pumping facility, approved by the Board, will most likely be required one or two more times in the next 50 years.

Director Holcombe requested a demand forecast from all Member Units be presented to the Board; Director Hanson echoed these requests. Ms. Gingras offered to gather this information. Director Holcombe suggested all General Managers and Board Directors meet to discuss alternatives; making this decision together.

Director Morgan inquired when a timeline would be complete. Mr. Ellison estimated to have the reports ready for staff review by the end of February.

Director Holcombe inquired about operational decisions being made regarding the barge, to which Ms. Gingras noted the Board will be informed of changes made. Director Morgan requested a Special Board Meeting be arranged to discuss this issue. Mr. Robinson noted decisions for January will differ from those in Feb/Mar, and a forecast is needed for next week and further out to decide. Ms. Kelley Dyer, City of Santa Barbara, agreed with Mr. Robinson's comment and would also like to see a forecast of predicted lake levels through summer. Ms. Dyer asked for clarification of when the electrical station would need to be moved, to which Mr. Ellison stated when the lake reached a level of 730'.

Director Morgan requested timeline reports be completed by end of February. Ms. Gingras noted updates will be coming and forecasts will be included. The Directors requested to remain in the loop and to hold a special meeting with COMB Board, technical staff and Member Unit Managers, to which Ms. Gingras noted could be arranged.

7. Fiscal Year 2015-16 Unexpended Funds

Ms. Gingras presented the fiscal year 2015-16 report to the Board and stated items included as unexpended were outlined in the matrix. Ms. Gingras noted the Administrative Committee recommended designating partial carry-over funds to remain with affiliated projects and returning the remaining monies to the member agencies as a constructive return.

Director Hanson moved to accept and approve the FY 15-16 Unexpended Funds as presented, seconded by Director Holcombe, which carried 6/0/1 as follows:

Ayes: Hanson, Holcombe, Morgan, White

Nays: None

Absent/Abstain: Walsh

**8. Fish Passage Improvement Project – Quiota Creek Crossing 0A
Update and Change Order Request**

Mr. Robinson reviewed Crossing 0A and reported it was successfully completed on December 15, 2016, and was under budget. Mr. Robinson estimated the final report will be presented at the February Board meeting. Mr. Robinson reviewed details of Change Order No. 2 request and noted the Fisheries Committee recommended for Board approval.

Director Holcombe moved to approve Change Order 2 as presented, seconded by Director Morgan, which carried 6/0/1 as follows:

Ayes: Hanson, Holcombe, Morgan, White

Nays: None

Absent/Abstain: Walsh

9. General Manager Report

- Meetings
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras reviewed topics within her report, provided updates on current and ongoing projects, and offered to field questions from the Board. She noted the Regional Drought Task Force will review final issue papers for submission to the State for potential funding through the Governor's office. Director Morgan inquired as to what our contribution was, to which Ms. Gingras stated the Secured Pipeline Project Part 1.

Director Holcombe asked about the drought emergency meeting and its expectations. Ms. Gingras explained the financial matrix and action plan is projected to be completed by the end of January and the intention is to take a resolution of support to all Boards and Councils for approval. Ms. Dyer stated that Santa Barbara Co. is the last two percent in the state that remains in an exceptional drought.

10. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Dave Stewart, Operations Division Manager, gave a summary of the division's tasks and objectives for the month and addressed questions from the Board. The Lauro Diversion valve installation is currently scheduled for February 14, 2017. Mr. Stewart stated the Member Agencies have been informed of the shut-down date.

11. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson reviewed highlighted topics within his report, provided updates on current and ongoing projects and topic of interest, and offered to field questions from the Board. Director White inquired about the pumps attached to the tank and where we stand with the Bureau, to which Mr. Robinson responded the Bureau had not moved forward with that project to date.

12. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson reviewed topics within his report, provided updates on ongoing projects, and offered to field questions from the Board. He delivered an overview of the annual report, as provided in the board packet, and highlighted the Oak Tree program's success rate. Actual costs since the start of the program were reviewed. Mr. Robinson stated the Committee's idea is to plant between 200-400 trees this season; this will help COMB meet our goal.

Director Morgan inquired as to the maintenance costs, to which Mr. Robinson noted the information is included in the board packet.

Director White suggested planting near Live Oak area, to which Mr. Robinson projects this will happen in the future. Director White requested a one paragraph executive summary be inserted into the annual report stating the purpose and progress of the program.

13. Monthly Cachuma Project Reports

Ms. Gingras reviewed the water reports, as included in the board packet. She noted that the City of SB, Montecito, Carpinteria and ID1 have diminished their carry-over water supplies.

Director White requested visuals on what lake levels look like; convert acre feet into elevation. Ms. Gingras offered to follow up.

14. Directors' Requests for Agenda Items for Future Meeting

Director Holcombe requested a schedule of COMB's budget process. No further requests were made.

15. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:36 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b. [Government Code Section 54956.9(d)(2)]
Name of matter: Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

16. Reconvene into Open Session

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable

[Government Code Section 54957.1]

- a. Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b. Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

The Board came out of closed session at 5:15 p.m.

There were no reportable actions.

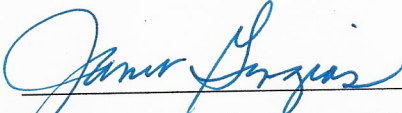
17. Meeting Schedule

- February 27, 2017 at 2:00 P.M., COMB Office
- Board Packages Available on COMB Website www.cachuma-board.org

18. COMB Adjournment

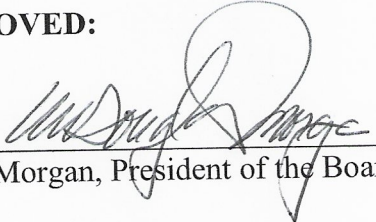
There being no further business, the meeting adjourned at 5:16 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>