

**REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, January 23, 2017

2:00 P.M.

AGENDA

1. **CALL TO ORDER, ROLL CALL**
2. **PUBLIC COMMENT** (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below. Please make your comments from the podium once acknowledged by the President of the Board.)
3. **CONSENT AGENDA** (All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)
Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board:
 - a. Minutes of December 19, 2016 Regular Board Meeting
 - b. Investment of Funds
 - Financial Reports
 - Investment Reports
 - c. Review of Paid Claims
4. **VERBAL REPORTS FROM BOARD COMMITTEES**
Receive verbal information regarding the following committee meetings:
 - Oak Tree Committee Meeting – January 12, 2017
 - Fisheries Committee Meeting – January 13, 2017
5. **PROPOSED RESOLUTIONS**
Action: Recommend approval by motion and roll call vote on one motion unless member requests separate consideration
 - a. Resolution No. 624 Authorizing Signatories for General Fund Account at American Riviera Bank
 - b. Resolution No. 625 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
 - c. Resolution No. 626 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
 - d. Resolution No. 627 Authorizing Investment of Monies in the Local Agency Investment Fund
 - e. Resolution No. 628 Establishing a Supplemental Account Agreement for Telephone Transfers
6. **LAKE CACHUMA: EMERGENCY PUMPING FACILITY (EPF) PROJECT**
Receive an updated informational presentation from HDR Engineering, Inc.
 - HDR Engineering, Inc. Presentation – Alternatives for Long-Term Pump Station Operations

7. **FISCAL YEAR 2015-16 UNEXPENDED FUNDS**
Action: Recommend approval by motion and roll call vote of the Board
8. **FISH PASSAGE IMPROVEMENT PROJECT – QUIOTA CREEK CROSSING 0A UPDATE AND CHANGE ORDER REQUEST**
Action: Recommend approval by motion and roll call vote of the Board
9. **GENERAL MANAGER REPORT**
Receive information from the General Manager on topics pertaining to COMB, including but not limited to, the following:
 - Meetings
 - Operations Division Activities
 - Fisheries Division Activities
10. **OPERATIONS DIVISION REPORT**
Receive information regarding Operations Division, including but not limited to the following:
 - Lake Cachuma Operations
 - Operation and Maintenance Activities
11. **FISHERIES DIVISION REPORT**
Receive information regarding Fisheries Division, including but not limited to the following:
 - LSYR Steelhead Monitoring Elements
 - Tributary Project Updates
 - Surcharge Water Accounting
 - Reporting/Outreach/Training
12. **PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM**
Receive information regarding the Lake Cachuma Oak Tree Program including but not limited to the following:
 - Maintenance and Monitoring
13. **MONTHLY CACHUMA PROJECT REPORTS**
Receive information regarding the Cachuma Project, including but not limited to the following:
 - Cachuma Water Reports
 - Cachuma Reservoir Current Conditions
 - Lake Cachuma Quagga Survey
14. **DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**
15. **[CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION**
 - a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
 - b. [Government Code Section 54956.9(d)(2)]
Name of matter: Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

16. **RECONVENE INTO OPEN SESSION**
[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]
 - a. Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
 - b. Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision
17. **MEETING SCHEDULE**
 - **February 27, 2017 at 2:00 P.M., COMB Office**
 - **Board Packages Available on COMB Website www.cachuma-board.org**
18. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for as an agenda item before the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: in compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, December 19, 2016**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Doug Morgan who chaired the meeting. Those in attendance were:

Directors present:

W. Douglas Morgan	Montecito Water District
Harwood "Bendy" White	City of Santa Barbara
Polly Holcombe	Carpinteria Valley Water District
Lauren Hanson	Goleta Water District

Others present:

Janet Gingras	Donna Payne
Adelle Capponi	John Dorwin
Adriane Passani	Nick Turner
Heather Harrison	Danna McGrew
Tim Robinson	William Carter
Edward Lyons	David Flora Jr.
Nina Pisani	Phil Walker

2. Public Comment

Mr. John Dorwin, counsel to a member of the public and resident of Santa Barbara, notified the Board of his tentative plans to take certain potential litigation to court in Los Angeles County, instead, for expediency purposes.

Mr. Phil Walker noted the varying degrees of drought conditions across California; and Mr. Robert McDonald, General Manager of Carpinteria Valley Water District (CVWD), voiced his support and appreciation in regards to pursuing a Seismic Reliability Assessment of the Tecolote Tunnel's North Portal Intake Tower.

3. Consent Agenda

a. Minutes

November 4, 2016 Special Board Meeting
November 28, 2016 Regular Board Meeting

b. Investment Funds

Financial Reports
Investment Reports

c. Review of Paid Claims

Director Hanson moved to approve the consent agenda, as presented in the board packet. Following staff explanation of several paid claims, Director Holcombe seconded the motion, which carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

Absent/Abstain: Walsh

4. Verbal Reports from Board Committees

- *Administrative Committee Meeting – December 9, 2016:* Director White stated the Administrative Committee received Bartlett, Pringle, & Wolfe, LLP's (BPW) presentation of the COMB Fiscal Year 2015-16 Draft Financial Audit as the sole item, and that it would be presented to the Board as the next item of today's agenda. He also updated the Board regarding the Fiscal Year 2015-16 Unexpended Funds, which staff will present at the following Regular Board meeting.

5. Draft Financial Audit Report as of June 30, 2016 – Presentation from Bartlett, Pringle & Wolfe, LLP

The Board received BPW's presentation of the COMB Fiscal Year 2015-16 Draft Financial Audit. President Morgan commended auditors and staff, noting explicitly that the audit was clean and thorough, and the Board was pleased with the results.

Director Hanson moved to receive and file the finalized COMB Fiscal Year 2015-16 Audit. Seconded by Director Holcombe, the motion carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

Absent/Abstain: Walsh

6. General Manager Report

- *Cachuma Project Member Unit Manager Meetings*
- *Administration*
- *Operations Division*
- *Fisheries Division*

Ms. Janet Gingras, General Manager, highlighted topics within her report, provided updates on current and ongoing deliverables and topic of interest, and offered to field questions from the Board.

7. Operations Division Report

- *Lake Cachuma Operations*
- *Operation and Maintenance Activities*

Mr. David “Buddy” Flora, COMB Lead Operator, presented the report on behalf of Operations Division Manager, Mr. Dave Stewart, and gave a detailed summary of the Division’s tasks and objectives for the month and addressed questions from the Board.

8. Update: Fish Passage Improvement Projects

- *Quiota Creek Crossing 0A*
- *Quiota Creek Crossing 4*

Mr. Tim Robinson, Fisheries Division Manager, was pleased to report that the Crossing 0A Project was complete on December 15, 2016, and to the upmost satisfaction of all various interests, including that of granting and regulatory agencies. Director Hanson inquired as to whether there had been any resurgence of interest in implementing a similar project on an adjacent parcel, to which Mr. Robinson replied that he was uncertain, but would do some investigating. Additionally, he notified the Board that the Crossing 4 Project is substantially complete, with only closeout work remaining, and that he anticipates under-budget project completion within a tight schedule.

9. Fisheries Division report

- *LSYR Steelhead Monitoring Elements*
- *Tributary Project Updates*
- *Surcharge Water Accounting*
- *Reporting/Outreach/Training*

Mr. Robinson highlighted his report, as included in the board packet, and offered to field questions from the Board.

10. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson updated the Board on the progress of the Program. He offered once more to coordinate and then escort any interested Directors on a program tour.

11. Monthly Cachuma Projects Reports

The monthly reports were included in the Board Packet for information.

12. 2017 COMB Regular Board Meeting Calendar

A calendar listing all 2017 COMB Regular Board Meeting dates was included in the Board Packet for information.

13. Resolution No. 623 Honoring Adelle Capponi on her Retirement from COMB

On behalf of the Board, President Morgan read aloud and presented the resolution to Ms. Adelle Capponi graciously praising and thanking her for her many years of dutiful efficiency and brightness. Director Hanson then moved to approve Resolution No. 623. Seconded by Director Holcombe, the motion carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

Absent/Abstain: Walsh

14. Directors' Requests for Agenda Items for Future Meeting

- President Morgan requested the COMB employee Benefits structure go to the Administrative Committee for prompt review and consideration.
- Director White, echoed by Director Hanson, requested Ms. Gingras investigate COMB's eligibility to participate in the scoping and development of a Community Wildfire Protection Plan within the Cachuma Watershed.

15. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:05 p.m.

- a) [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b) [Government Code Section 54956.9(d)(2)]
Name of matter: Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

16. Reconvene Into Open Session

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable

[Government Code Section 54957.1]

The Board came out of closed session at 5:04 p.m.

- a) Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b) Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

There was no reportable action.

17. Meeting Schedule

- **January 23, 2017 at 2:00 P.M., COMB Office**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

18. COMB Adjournment

There being no further business, the meeting adjourned at 5:05 p.m.

Respectfully submitted,

Janet Gingras, Secretary of the Board

APPROVED:

Doug Morgan, President of the Board

	<i>Approved</i>
√	<i>Unapproved</i>