

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
3301 Laurel Canyon Road, Santa Barbara, CA 93105

**Monday, January 27, 2020
1:00 PM**

1. CALL TO ORDER, ROLL CALL

In the absence of President Holcombe, the meeting was called to order by Vice President Sneddon at 1:00 PM.

Directors Present:

Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Elijah Papen, Program Analyst
Edward Lyons, Administrative Manager/CFO	Tim Robinson, Fisheries Division Manager
Joel Degner, Water Resources Engineer	Dorothy Turner, Administrative Assistant II
Scott Engblom, Project Biologist	Scott Volan, Project Biologist

Others Present:

Peter Cantle, CCRB Executive Director	Duane Stroup, Reclamation Deputy Area Manager
Dan Cavanaugh, Reclamation Project Manager	Cathy Taylor, City of Santa Barbara

2. PUBLIC COMMENT

Mr. Duane Stroup introduced himself and Mr. Dan Cavanaugh, to the Board of Directors.

3. CONSENT AGENDA

- a. Minutes of December 16, 2019 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as contained in the Board packet. She reviewed revenues, noting receipt of grant funds and highlighted various expenditures. Additionally she reported that the return of unexpended member agency funds for fiscal year 2018-19 would appear on the February Paid Claims report.

A motion to approve the Consent Agenda as presented was put forth by Director Hanson and seconded by Director Hayman. The motion carried with a vote of five in favor.

Ayes: Hayman, Hanson, Sneddon
Nays:
Absent: Holcombe
Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- *Administrative Committee Meeting – January 16, 2020* – Ms. Gingras reported on behalf of the Administrative Committee, advising that all but item number six would be covered in this Board meeting
- *Operations Committee Meeting – January 17, 2020* – Director Sneddon reported on behalf of the Operations committee, noting that item number three would come before the Board at a later time and that updates on the remaining items would be covered in staff memos.
- *Fisheries Committee Meeting – January 21, 2020* – Director Hayman reported on behalf of the Fisheries Committee, stating that all items would be covered in this Board meeting.

5. CONTRACTS EXECUTED BY THE GENERAL MANAGER – 2ND QUARTER FISCAL YEAR 2019-20

Ms. Gingras presented the staff memo listing the contracts executed by the General Manager for the 2nd quarter. She noted that all contracts of \$25,000 or more had been approved previously by the Board.

6. FINANCIAL REVIEW – 2ND QUARTER FISCAL YEAR 2019-20

Mr. Lyons reviewed COMB's quarterly financial position in comparison to the budget, providing detail regarding revenues and expenditures by division. He highlighted various line items out of alignment with the budget and provided explanations for the variances. In summary, Mr. Lyons stated that the overall financial position is consistent with the budget for the period reviewed.

7. GENERAL MANAGER REPORT

- Administration
- Meetings
- U. S. Bureau of Reclamation
- COMB 2019 Activities and Accomplishments per Division

Ms. Gingras presented the General Manager report as contained in the Board packet. She highlighted efforts under way to improve server efficiency and security and Reclamation's request for technical support in implementing Term 24 of the State Water Board Order for the Cachuma Project. She fielded questions from the Board. Finally, Ms. Gingras reviewed the 2019 accomplishments of each division which was received by the Board with congratulations to staff.

8. ENGINEER / OPERATIONS REPORT

- Climate Conditions
- Lake Cachuma Water Quality and Sediment Management Study
- Infrastructure Improvement Project Updates
- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the Engineer and Operations report and provided the Board with updates on climate conditions and a comparison of inflows to Lake Cachuma and Gibraltar Dam. He noted the unique opportunity to sample water quality following the Cave Fire and reviewed the work accomplished during the South Coast Conduit Schedule D shutdowns. Additionally, Mr. Degner reported the status of the draft Infrastructure Improvement Plan and the AWIA Risk and Resiliency Assessment. He stated that the Operations Division continues with routine maintenance tasks. Mr. Degner fielded questions from the Board.

9. QUIOTA CREEK CROSSING 8 FISH PASSAGE IMPROVEMENT PROJECT UPDATE

Mr. Robinson presented a comprehensive update on the Quiota Creek Crossing 8 project which completed on January 8, 2020. He reviewed the financial status of the project and summarized the final tasks necessary to wrap up the project and finalize the addendum for Santa Barbara County.

10. PRESENTATION ON HABITAT IMPROVEMENT PROJECTS

Mr. Robinson narrated the presentation of the Habitat Improvement Projects completed over the last twenty years. He provided in-depth history of all the projects and fielded questions from the Board. The Board complimented the work that the Fisheries Division has undertaken for the betterment of O. mykiss habitats.

11. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, noting that water deliveries to Hilton Creek were sustaining the O. mykiss population. He reported that all compliance monitoring, including soon to be initiated migrant trapping, was moving forward. Mr. Robinson noted that the Annual Monitoring Reports and Annual Monitoring Summaries were complete and up to date and, with incorporation of any final Reclamation input, should be submitted back to Reclamation this week.

12. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the report on the status of the Oak Tree program, reporting that all three hundred trees had been planted. The remaining work of GPS tagging, mulching and inventorying is under way.

13. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports, noting they covered the first quarter of the water year. She added that the reporting model has been improved, resulting in more accurate control of water loss reporting. Ms. Gingras fielded questions from the Board.

14. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no director requests for future agenda items.

15. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 3:00 PM.

16. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 15a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board came out of Closed Session at 3:41 PM. There was no reportable action.

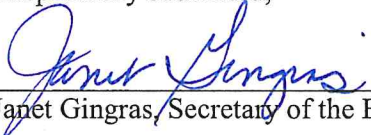
17. MEETING SCHEDULE

- February 24, 2020 at 1:00 PM, COMB Office
- Board Packages available on COMB website www.cachuma-board.org

18. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 3:42 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

✓	<i>Approved</i>
☐	<i>Unapproved</i>

APPROVED:



Kristen Sneddon, Vice President of the Board