

SPECIAL MEETING  
OF  
CACHUMA OPERATION AND MAINTENANCE BOARD  
AND  
CACHUMA CONSERVATION RELEASE BOARD  
at Cachuma Operation and Maintenance Board Office  
3301 Laurel Canyon Road  
Santa Barbara, CA 93105

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CACHUMA OPERATION AND MAINTENANCE BOARD

Friday, July 6

Approximate Start Time

\*4:30 P.M.\*

AGENDA

1. COMB CALL TO ORDER, ROLL CALL. (COMB Board of Directors.) (*1 minute*).
2. PUBLIC COMMENT. (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below.) (*5 minutes*)
3. PROPOSED FISCAL YEAR 2007-2008 FINAL COMB BUDGET. (*10 minutes*)
4. COMB ADJOURNMENT

NOTICE TO PUBLIC

**Public Comment:** Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The total time for this item will be limited by the President of the Board. If you wish to address the Board under this item, please complete and deliver to the Secretary of the Board before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-1011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was Posted at 3301 Laurel Canyon Road, Santa Barbara, CA  
at Santa Barbara City Hall, Santa Barbara, CA and at Member District Offices and Noticed and Delivered in Accordance with  
Section 54954.1 and .2 of the Government Code.]

## CACHUMA OPERATION AND MAINTENANCE BOARD

### MEMORANDUM

DATE: July 7, 2007  
TO: Board of Directors  
FROM: Kate Rees, Interim General Manager  
RE: Proposed COMB Budget for Fiscal Year 2007-2008

#### RECOMMENDATION:

1. Approve the proposed COMB Budget for Fiscal Year 2007-2008 in the amount of \$3,775,050.
2. Approve permanent salary increase for the Operations Supervisor position to a new salary range of \$80,153 – \$96,136.
3. Approve reclassification of duties for Senior Resources Scientist position with a new salary range of \$71,726 – \$86,029.

#### DISCUSSION:

The proposed COMB Budget for Fiscal Year 2007-2008 in the amount of \$3,775,050 was reviewed by the Finance Committee (Directors Loudon and Williams) on May 7, 2007, and presented in draft form to the Board for preliminary review on May 21, 2007 with changes from the Finance Committee incorporated. Subsequent to the Board meeting, the budget was reduced by \$50,000, which was previously included to pay for Reclamation to carry out a pipe vibration test at the Bradbury Dam Outlet Works (FY 2007-08 Budget attached).

The COMB Operations Supervisor was given an interim salary increase in February 2006 until reorganization of CCRB and COMB was completed, at which time the salary would be reevaluated. Because reorganization has not occurred and may not be completed for some time, it is recommended that the interim salary increase be made permanent. The position would be reclassified with a new salary range of \$80,153- \$96,136.

During the CCRB budget discussions, it was recommended that the Senior Resources Scientist position be reclassified to include supervisory responsibilities and other additional duties with an increased salary range. As the position is a COMB position that is designated for CCRB work activities, the Directors asked that this action be considered along with the proposed permanent salary change for the Operations Supervisor. Therefore, it is further recommended that the Board approve the job reclassification and with a new salary range of \$71,726 – \$86,029.

The proposed Member Unit allocations spreadsheet (attached) shows the cost allocation of the proposed FY 2007-2008 Final Budget among the Member Units as recommended by the Finance Committee. There is a split between costs paid by all Member Units and costs paid only by the South Coast Member Units for certain categories. The allocation distribution will be reevaluated each year.

At the June 25, 2007 Board meeting, it was acknowledged by the COMB Board that it approved of the Finance Committee's recommendation that there be a change to the Member Unit allocations for G&A expenses to more accurately represent the amount of administrative work associated with South Coast activities. This shift effectively increased the South Coast Member Units' share of the G&A Budget by about \$37,000 and decreased ID No. 1's share by the same amount. The Member Unit allocation has also been adjusted to account for a re-distribution of Director's fees (Member Unit allocations attached).

Respectfully submitted,



Kate Rees  
Interim General Manager

KR.COMB\Board memos\FY2007-08 Budget Memo\_070607

# Cachuma Operation & Maintenance Board

## Final Budget

Fiscal Year 2007 / 08

Account Number	Account Name	FY 2006 / 07 Approved Budget	Estimated Actuals Thru 6/30/07	FY 2007 / 08 Final Budget	Change	Percentage Change
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**OPERATION & MAINTENANCE EXPENSES**

<b>LABOR</b>						
3100	LABOR OPS *	705,332	705,000	826,565	121,233	
	<b>TOTAL</b>	<b>705,332</b>	<b>705,000</b>	<b>826,565</b>	<b>121,233</b>	<b>17.19%</b>
<b>VEHICLES &amp; EQUIPMENT</b>						
3201	VEHICLE/EQUIP MTCE	30,000	35,000	38,000	8,000	
3202	FIXED CAPITAL	50,000	46,000	47,000	(3,000)	
3203	EQUIPMENT RENTAL	23,000	22,000	25,000	2,000	
3204	MISC	15,000	14,000	16,000	1,000	
	<b>TOTAL</b>	<b>118,000</b>	<b>117,000</b>	<b>126,000</b>	<b>8,000</b>	<b>6.78%</b>
<b>CONTRACT LABOR</b>						
3301	CONDUIT, METER, VALVE	10,000	9,000	12,000	2,000	
3302	BUILDINGS & ROADS	15,000	20,500	16,000	1,000	
3303	RESERVOIRS	50,000	45,000	52,000	2,000	
3304	ENGINEERING, MISC SERVICES	20,000	20,000	22,000	2,000	
	<b>TOTAL</b>	<b>95,000</b>	<b>94,500</b>	<b>102,000</b>	<b>7,000</b>	<b>7.37%</b>
<b>MATERIALS &amp; SUPPLIES</b>						
3401	CONDUIT, METER, VALVE & MISC	20,000	13,000	22,000	2,000	
3402	BUILDINGS & ROADS	20,000	18,000	22,000	2,000	
3403	RESERVOIRS	10,000	7,500	10,000	0	
	<b>TOTAL</b>	<b>50,000</b>	<b>38,500</b>	<b>54,000</b>	<b>4,000</b>	<b>8.00%</b>
<b>OTHER EXPENSES</b>						
3501	UTILITIES	6,300	4,500	6,500	200	
3502	UNIFORMS	6,500	5,000	6,500	0	
3503	COMMUNICATIONS	18,190	24,000	20,000	1,810	
3504	USA & OTHER SERVICES	4,000	2,500	4,000	0	
3505	MISC	6,000	4,800	6,000	0	
3506	TRAINING	7,000	3,500	7,000	0	
	<b>TOTAL</b>	<b>47,990</b>	<b>44,300</b>	<b>50,000</b>	<b>2,010</b>	<b>4.19%</b>
	<b>TOTAL O &amp; M EXPENSE</b>	<b>1,016,322</b>	<b>999,300</b>	<b>1,158,565</b>	<b>142,243</b>	<b>14.00%</b>

\* Allocated for new Eng Tech position / COLA at 3.4%

**Cachuma Operation & Maintenance Board  
Final Budget**

*Fiscal Year 2007 / 08*

<b>Account Number</b>	<b>Account Name</b>	<b>FY 2006 / 07 Approved Budget</b>	<b>Estimated Actuals Thru 6/30/07</b>	<b>FY 2007 / 08 Final Budget</b>	<b>Change</b>	<b>Percentage Change</b>
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**GENERAL AND ADMINSTRATIVE EXPENSES**

5000	DIRECTORS FEES	10,840	11,800	12,000	1,160	
5100	LEGAL & AUDIT	92,000	50,000	92,000	0	
5150	UNEMP TAX	6,500	0	6,500	0	
5200	LIABILITY & PROPERTY INSURANCE	38,000	37,307	44,000	6,000	
5201	HEALTH & WORKERS COMP.	47,399	53,000	54,970	7,571	
5250	PERS	28,632	27,000	30,675	2,043	
5339	FICA/MEDICARE	14,999	14,500	15,319	320	
5300,1,6	ADMIN. SALARIES	172,050	172,000	181,972	9,922	
5310	POSTAGE / OFFICE SUPPLIES	9,000	8,000	9,000	0	
5311	OFFICE EQUIPMENT / LEASES	5,750	5,000	6,200	450	
5312	MISC. ADMIN. EXP.	10,000	8,000	8,000	(2,000)	
5313	COMMUNICATIONS	5,000	8,500	12,000	7,000	
5314	UTILITIES	5,300	5,300	5,800	0	
5315	MEMBERSHIP DUES	6,150	5,500	6,850	700	
5316	ADMIN. FIXED ASSETS	7,000	7,800	7,000	0	
5325	EMPLOYEE EDUCATION/SUBSCRIPTIO	4,500	2,500	4,500	0	
5330	ADMIN TRAV & CONFERENCES	5,000	5,000	6,000	1,000	
5331	PUBLIC INFO	2,000	350	8,000	6,000	
5332	TRANSPORTATION	1,200	1,050	1,200	0	
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>		<b>471,320</b>	<b>422,607</b>	<b>511,486</b>	<b>40,166</b>	<b>8.52%</b>
<b><u>SPECIAL G &amp; A EXPENSES</u></b>						
5500	ADMINISTRATIVE CONSULTANT	27,710	24,870	0	(27,710)	
5510	INTEGRATED REGNL WATER MGMT P	10,000	0	35,000	25,000	
<b>TOTAL SPECIAL G &amp; A</b>		<b>37,710</b>	<b>0</b>	<b>35,000</b>	<b>(2,710)</b>	<b>-7.19%</b>
<b>TOTAL O &amp; M and G &amp; A</b>		<b>1,525,352</b>	<b>1,421,907</b>	<b>1,705,050</b>	<b>179,698</b>	<b>11.78%</b>

**Cachuma Operation & Maintenance Board  
Final Budget**

*Fiscal Year 2007 / 08*

<b>Account Number</b>	<b>Account Name</b>	<b>FY 2006 / 07 Approved Budget</b>	<b>Estimated Actuals Thru 6/30/07</b>	<b>FY 2007 / 08 Final Budget</b>	<b>Change</b>	<b>Percentage Change</b>
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**SPECIAL PROJECTS**

6062	SCADA	60,000	30,000	30,000	(30,000)	
6090-1	COMB Bldg/Grounds Repair	50,000	43,000	50,000	0	
6092	SCC Improv Plan & Design	300,000	200,000	250,000	(50,000)	
6095	SCC Valve & Control Sta. Rehabilitation	600,000	585,000	450,000	(150,000)	
6095-1	Lauro Debris Basin Rehabilitation *	563,303	15,000	600,000	36,697	
6096	SCC Structure Rehabilitation	400,000	416,000	450,000	50,000	
6097	GIS and Mapping	100,000	100,000	40,000	(60,000)	
6401	2005 Storm Damage	100,000	7,000	100,000	0	
<b>O &amp; M SPECIAL PROJECTS</b>		<b>2,173,303</b>	<b>1,396,000</b>	<b>1,970,000</b>	<b>(203,303)</b>	<b>-9.35%</b>
7000	Legal/Litigation					
7002	Spec Counsel Costs /FMP-BO EIS/R	100,000	95,000	100,000	0	
<b>TOTAL LEGAL/LITIGATION</b>		<b>100,000</b>	<b>95,000</b>	<b>100,000</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL COMB BUDGET</b>		<b>3,235,352</b>	<b>2,912,907</b>	<b>3,775,050</b>	<b>539,698</b>	<b>16.68%</b>

\* The Lauro Debris Basin Rehabilitation line item is not inclusive of the 05/06 constructive return funds being utilized for this project which amount to \$563,303.

## CACHUMA OPERATION & MAINTENANCE BOARD

**Proposed Allocation for FY 2007 - 2008 Budget**

(Admin costs) \$511,486 / (Total Budget) \$3,775,050 = 14%

G&A Salaries = \$289,436

<b>COMB (All 5 Member Units) Directors Fees at 20%</b>		
MEMBER UNIT	PERCENT %	DOLLARS \$
Goleta Water District	0.2000	2,400.00
City of Santa Barbara	0.2000	2,400.00
Carpinteria Valley Water District	0.2000	2,400.00
Montecito Water District	0.2000	2,400.00
Santa Ynez River Wtr Conserv Dist, ID#1	0.2000	2,400.00
	1.0000	\$12,000.00

<b>COMB (All 5 Member Units) G &amp; A Salaries and Benefits at 40%</b>			
MEMBER UNIT	Cachuma Entitlement %	PERCENT %	DOLLARS \$
Goleta Water District	36.25%	0.3625	\$41,968.22
City of Santa Barbara	32.19%	0.3219	37,267.78
Carpinteria Valley Water District	10.94%	0.1094	12,665.72
Montecito Water District	10.31%	0.1031	11,936.34
Santa Ynez River Wtr Conserv Dist, ID#1	10.31%	0.1031	11,936.34
	100%	1.0000	\$115,774.40

G & A Salaries + Benefits = \$289,436 x 40% = \$115,774.40

<b>COMB (All 5 Member Units) Remaining G &amp; A \$210,050</b>			
MEMBER UNIT	Cachuma Entitlement %	PERCENT %	DOLLARS \$
Goleta Water District	36.25%	0.3625	\$10,660.04
City of Santa Barbara	32.19%	0.3219	\$9,466.11
Carpinteria Valley Water District	10.94%	0.1094	\$3,217.13
Montecito Water District	10.31%	0.1031	\$3,031.86
Santa Ynez River Wtr Conserv Dist, ID#1	10.31%	0.1031	\$3,031.86
	100%	1.0000	\$29,407.00

\$210,050 x 14% = \$29,407.00

<b>South Coast Member Units Only G &amp; A</b>			
MEMBER UNIT	Cachuma Entitlement %	So Co Percent %	DOLLARS \$
Goleta Water District	36.25%	0.4042	\$143,209.92
City of Santa Barbara	32.19%	0.3588	\$127,124.49
Carpinteria Valley Water District	10.94%	0.1220	\$43,225.16
Montecito Water District	10.31%	0.1150	\$40,745.03
Santa Ynez River Wtr Conserv Dist, ID#1	10.31%	0.0000	\$0.00
	100%	1.0000	\$354,304.60

SCMU only G & A = \$511,486.00 - 115,774.40 = \$395,711.60

<b>Total G &amp; A</b>		DOLLARS \$
Goleta Water District		\$198,238.18
City of Santa Barbara		\$176,258.38
Carpinteria Valley Water District		\$61,508.01
Montecito Water District		\$58,113.23
Santa Ynez River Wtr Conserv Dist, ID#1		\$17,368.20
		\$511,486.00

**COMB O & M, and CERTAIN SPECIAL PROJECTS ASSESSMENT**

MEMBER UNIT	So Co Percent %	DOLLARS \$
Goleta Water District	40.42	\$1,258,409.31
City of Santa Barbara	35.89	1,117,467.47
Carpinteria Valley Water District	12.20	379,779.25
Montecito Water District	11.50	357,908.97
	100.00	\$3,113,565.00

O&M 1,158,565 + IRWMP 35,000 +SC studies/design 250,000 + SCC Rehab 450,000 + Lauro Debris Basin 600,000 + SCADA 30,000 + SCC Structure Rehab 450,000+GIS 40,000+ Storm Damage 100,000 = \$3,113,565.00

**SPECIAL COUNSEL - LITIGATION - FMP/BO EIS/EIR ASSESSMENT**

MEMBER UNIT	PERCENT %	DOLLARS \$
Goleta Water District	0.3625	\$36,250.00
City of Santa Barbara	0.3219	32,190.00
Carpinteria Valley Water District	0.1094	10,940.00
Montecito Water District	0.1031	10,310.00
Santa Ynez River Wtr ConservDist,ID#1	0.1031	10,310.00
	1.0000	\$100,000.00

Spe Counsel FMP BO EIS/R Total = \$100,000 to pay incidentals - if litigation occurs a Special Assessment will be done.

**COMB Building & Grounds Repair**

MEMBER UNIT	PERCENT %	DOLLARS \$
Goleta Water District	0.3625	\$18,125.00
City of Santa Barbara	0.3219	16,095.00
Carpinteria Valley Water District	0.1094	5,470.00
Montecito Water District	0.1031	5,155.00
Santa Ynez River Wtr ConservDist,ID#1	0.1031	5,155.00
	1.0000	\$50,000.00

MEMBER UNIT TOTALS (Fiscal Year 2007-08)	Actual % Budget	DOLLARS \$
Goleta Water District	40.03%	\$1,511,022.49
City of Santa Barbara	35.55%	\$1,342,010.85
Carpinteria Valley Water District	12.12%	\$457,697.26
Montecito Water District	11.43%	\$431,487.20
Santa Ynez River Wtr Conserv Dist, ID#1	0.87%	\$32,833.20
<b>TOTAL</b>	<b>100.00%</b>	<b>\$3,775,051.00</b>

**QUARTERLY PAYMENT**

MEMBER UNIT TOTALS	DOLLARS \$	Quarterly
Goleta Water District	\$1,511,022.49	\$377,755.62
City of Santa Barbara	1,342,010.85	335,502.71
Carpinteria Valley Water District	457,697.26	114,424.31
Montecito Water District	431,487.20	107,871.80
Santa Ynez River Wtr Conserv Dist, ID#1	32,833.20	8,208.30
<b>TOTAL</b>	<b>\$3,775,051.00</b>	<b>\$943,762.75</b>



**CACHUMA OPERATION & MAINTENANCE BOARD**

**2007-08 FISCAL YEAR BUDGET ASSESSMENT**

	Revised Final				
	Original Draft	Budget*	New Allocation	Difference	Actual %
<b>MEMBER UNIT TOTALS</b>					
Goleta Water District	1,518,406.48	1,498,197.99	1,511,022.49	12,824.50	40.03%
City of Santa Barbara	1,348,344.96	1,330,399.81	1,342,010.85	11,611.04	35.55%
Carpinteria Valley Water District	458,244.60	452,145.82	457,697.26	5,551.44	12.12%
Montecito Water District	431,855.75	426,108.17	431,487.20	5,379.03	11.43%
Santa Ynez River Wtr Conserv Dist, ID#1	68,199.21	68,199.21	32,833.20	(35,366.01)	0.87%
<b>TOTAL</b>	<b>\$ 3,825,051.00</b>	<b>\$ 3,775,051.00</b>	<b>\$ 3,775,051.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>

\* Note: Reflects the deletion of Bradbury Dam Outlet works project (\$50,000)